

**A Butner Town Council Special Meeting** was convened at the Soldiers Memorial Sports Arena, located at 416 24<sup>th</sup> Street, Butner, NC 27509 on Monday, **September 14, 2009**, beginning at 5:30 PM.

**Present and Presiding:**

Mayor:

Thomas Lane

Council Members:

Vickie Cates

Christene Emory

Linda Jordon

Elbert Oakley, Jr.

Edgar Smoak

John Wimbush

Thomas S. Marrow

James C. Wrenn, Jr.

Dianne E. White

Town Manager

Town Attorney

Town Clerk

1. WELCOME AND CALL TO ORDER ... by Mayor Lane
2. ROLL CALL ... by Clerk
3. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Wimbush gave the invocation and all in attendance recited the Pledge of Allegiance.

4. CONSIDER (AND/OR TAKE ACTION) – BUDGET AMENDMENTS RELATED TO RENOVATION OF THE SPORTS ARENA (See Attached)

The Mayor stated today's meeting will give everyone an opportunity to see what has been done and what is left to do. He noted in particular:

- new lights in the arena ... contractor ran conduit through/underneath lights in an effort to look extra nice and neat (no unsightly wiring)
- floor concerns

The Town Manager made introductions:

- Bryan Wolfe and Scott Gossage, both with project contractor, Diamond Contracting, Inc.
- Michael Kilian with Kilian Engineering (project engineer)

Marrow told the group the project is coming to a critical point ... work on the gym floor, which will be last. He said Gossage (w/Diamond Contracting) walked the large area and indicated (using orange paint) floor concerns he saw (such as buckling, etc.). Mr. Oakley said the floor, at various points, could cause someone to trip up. Marrow and the Mayor, likewise, walked the area and marked concerns. Butner representatives thought it best to concentrate on playing surface floor only. The playing area is currently 86 feet long; however, plans are to bring it in to 84 feet (high school regulation). Marrow said the Soldiers Memorial Sports Arena (SMSA) was built in 1942 and the floors have had water damage. Council Member Smoak asked if a floor expert had looked at the gym floor. It was noted Sports Flooring Group out

of Monroe, NC will be doing the work and, yes, they have seen the floor and feel confident they can make major improvements that should hold up 15+ years (contingent upon some ongoing maintenance). The floor vendor will be on site Monday, 9/21. The group was shown the current 3-4 layers of flooring.

***On a motion by Ms. Jordon, seconded by Ms. Emory, it was moved to approve change order (Attachment "A") in the amount of \$13,700. All voted in favor.***

**All Change Orders noted herein will be taken from General Fund.**

Another change order was approved (**Attachment "B"**) related to labor and material for patching of existing concrete floors in preparation of tile/carpet installation. This work would correct rolls and waving – making the floor level. ***Therefore, on a motion by Mr. Smoak, seconded by Ms. Cates, it was moved to approve the change order in the amount of \$840. The vote was unanimous.***

Mr. Wolfe explained the next change order as shown on **Attachment "C"** pertaining to breaker for sprinkler dry system air compressor in Riser Room. ***It was approved on a motion by Mr. Wimbush, seconded by Ms. Jordon (in the amount of \$200). All voted in favor.***

A \$580 change order (**Attachment "D"**) was approved pertaining to a request by the Fire Marshal. This would allow firefighters access to a key to the arena (in a recessed Knox Box) should there be emergency situations. ***Change Order approved on a motion by Mr. Wimbush, seconded by Mr. Smoak – all in favor.***

Marrow explained this change order (**Attachment "E"**) would involve installing a steel pipe (\$750) to protect SMSA patrons from hitting the HVAC/gas meter system. ***This expense was approved on a motion by Ms. Cates, seconded by Ms. Emory. All voted in favor.***

Mr. Smoak said he would like to see some painting on the inside of the Arena using Butner Town colors (to include the Town seal). He mentioned a plaque supplying historical info as to when the structure was built and refurbished, etc ... possibly the Beautification Committee could get involved he said.

Change order (**Attachment "F"**) involves painting 2 end support beams in the gym (currently there is overspray from painting done many years ago). ***This was approved (\$875) on a motion by Ms. Jordon, seconded by Ms. Emory – all in favor.***

Also approved was a Change Order (**Attachment "G"**) for labor and material to replace 4 existing exit/emergency lights with new fixtures (\$1,100). ***Ms. Jordon made the motion to approve, seconded by Mr. Smoak – all in favor.***

The group talked about heavy use of the basketball courts (especially for practices) ... the arena will have 3 high school regulation basketball courts. ***It was unanimously approved (motion by Ms. Jordon, seconded by Ms. Cates) to purchase 2 new basketball frames at a cost of \$6,592 (Attachment "H").*** Existing backboards can be used.

The Council has addressed the issue of gutters in the past. It appears in all reality the existing gutters are not in any condition to go back on the building. The Manager noted a better price than quoted earlier (\$6,467 vs. \$5,452). Michael Kilian recommended Council approve the change order in the amount of \$5,452. ***This was approved on a motion by Ms. Cates, seconded by Ms. Emory – all in favor. (Attachment “I”).***

The Manager updated the Mayor and Council on the Project and said due to minor negotiation with vendors, he recommended an extension of contract to 10/23. This is approximately a 2 week extension from original completion date. ***The Council approved a 10/23/09 extension date for SMSA Project completion. This was approved on a motion by Mr. Smoak, seconded by Ms. Jordon. All voted in favor.***

There will be a 4 handicap accessible area on the left side of the building ... the left side will require no grading. The left side doors are the main doors with locks – a safety requirement by Fire Marshal. Ms. Jordon noted this left entrance is a better choice opposed to the right side.

Mr. Marshall Dixon spoke of a needed 220 circuit/50 amp for concert/band events at the Arena ... possibly one on each side of the building. Kilian estimated cost could run \$500 - \$1,000 each. ***A motion was made by Mr. Oakley, seconded by Ms. Jordon to authorize the Manager to get with engineer/contractor on this matter and bring back a recommendation. All voted in favor.***

Mr. Smoak mentioned items for discussion at upcoming Council Meeting(s):

- land (a field) (adjacent to SGWASA’s Water Plant – G Street) for a Butner Fairgrounds and events such as Chicken Picking
- the use of Butner colors/Town seal, American flags, etc. (for decorating the outside of the Arena)
- a proposed fee schedule for uses of the Arena (profits and non-profits)

Mr. Dixon mentioned a Candidates Forum (Butner Mayor/Council) on 10/13 at 7:00 PM at the Middle School. Ms. Jordon noted a joint Butner-Creedmoor Candidates Forum on 10/6.

## 5. ADJOURNMENT

***At approximately 6:50 PM a motion by Mr. Oakley, seconded by Ms. Jordon, was made to adjourn the meeting. All approved. The group took a facility tour.***

Respectfully submitted,  
Dianne E. White, CMC  
Town Clerk

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Thomas Lane, Mayor  
Town of Butner