

A Butner Town Council Meeting was convened in the meeting room at South Granville Water and Sewer Authority (SGWASA) located at 209 West C Street, Butner, NC 27509 on Wednesday, **June 15, 2011**, beginning at 7:00 PM.

Present and Presiding:

Mayor:

Thomas Lane

Council Members:

Michel Branch

Vickie Cates

Christene Emory

Linda Jordon

Bill McKellar

Terry Turner

Town Manager

Thomas Marrow

Town Attorney

James Wrenn, Jr.

Town Clerk

Dianne White

1. WELCOME AND CALL TO ORDER ... by Mayor Lane

The Mayor welcomed residents and noted item #7 – public hearing on the proposed FY 2011-12 budget.

2. ROLL CALL ... by Clerk

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was given by Mayor Pro-Tem Jordon and Pledge of Allegiance led by Council Member McKellar.

4. APPROVAL OF JUNE 2 AND JUNE 8, 2011 MEETING MINUTES

Above minutes were approved on motion by Ms. Jordon, seconded by Ms. Emory – all voted in favor.

5. ADJUSTMENTS TO AND/OR APPROVAL OF JUNE 15, 2011 MEETING AGENDA

Manager requested to add on year end budget amendment(s). Mayor placed this item as 9A.

6. PUBLIC COMMENT PERIOD

Lilly Green, 1004 East D Street, told Council she has concern – sink holes near ditch and next to embankment – ongoing issue for several years (Green was accompanied by a friend/neighbor - Mary Allen of 1007 East D Street). This is a state maintained street; however, Marrow said he will be sure to point this problem out to DOT. He said the local DOT county resident recently retired and has been replaced ... possibly the matter could have fallen through the cracks – Marrow assured both Green and Allen he will speak to the local Granville resident.

7. PUBLIC HEARING – ON PROPOSED FISCAL YEAR 2011-12 BUDGET

Please bring your budget package that was given to you at last Wednesday's budget work session. Since the Governor has vetoed the state legislature's budget, we are not sure if we will adopt the budget Wednesday night. In addition, we may have public input that may need to be considered. We will be prepared to adopt the budget should the state legislature override the Governor's budget veto and if public input is minimal. Attached is a copy of my budget message (**SEE ATTACHMENT "A"**)

The Town Manager touched on highlights/changes:

- Increase in ad valorem tax rate (from \$.25 to \$.35 per \$100/valuation) to cover additional contribution to BPS in the amount of \$570,000 (negotiated between Town and Legislature over last several weeks)
- Revenues ... 2010 Census indicates Butner has grown by more than 1,000 people – this will increase revenue (sales tax, franchise utility taxes, Powell Bill, etc.)
- Expenses ... new Town Hall – will be moving in tomorrow. New contribution level to BPS is \$1,782,995 (50% of their total budget). Falls Lake Rules new to most in the area and; therefore, a new cost to Butner. Stormwater – a fairly new Department ... we budgeted adequate funding to meet stormwater regulations imposed by the State. Probably next year we will have to levy a stormwater utility fee on either tax or water bill – a fee to cover our cost in administering the stormwater program. Planning Technician for Planning Department – budgeted for a half year. Opened bids for Butner Athletic Park (BAP) ... in the process of doing reference check on low bidder ... took out certain things from budget we'll fund ourselves (contractors mark up). Utility costs for start up of BAP such as watering grass, etc. Proposed financing is roughly \$3.7 Million of which the Town received a \$500,000 PARTF Grant. Town to contribute \$2.2 Million from Fund Balance and borrow \$1 Million over 10 years. Plans are to build a unisex restroom at Gazebo Park "soon".

The Mayor opened the hearing for comments from the public. Lane gave a brief summary of situation concerning BPS ... he said of the alternatives, the least expensive was what the Town was able to go with. He said the proposed budget is "workable" ... "certainly not one that we started out in March planning to have until the Legislature notified us that they were going to give us all of BPS". Early on a tax increase was not in the plans until news from the Legislature. This gives Butner citizens a good fire/police force versus Butner trying to go out on its own to hire and fulfill obligation to citizens. Elected officials gave considerable thought, attended numerous meetings in Raleigh (Legislature) with a final Bill for BPS Authority (to pass tonight, hopefully). There were no speakers and public hearing was closed.

Therefore, the Budget Ordinance for FY 2011-12 was introduced by Council Member Emory and seconded by Council Member Branch. All voted in favor. It is recorded in the Book of Ordinances.

8. COUNCIL CONSIDERATION OF ORDINANCE TO ESTABLISH ANNUAL BUSINESS LICENSE FEES FOR THE TOWN OF BUTNER

Finance Officer Susan Hiscocks said following approval of business license fees by Council at 6/8/11 budget work session and “OK” by Attorney of drafted Ordinance (ordinance sets guidelines, rules, etc.), businesses will have until 7/31/11 to submit application and pay fees. Advertisement will appear in *Butner Creedmoor News*. Mayor Lane said the fees are reasonable (many set by the Legislature) ... this will greatly assist in knowing who is operating a business, what type and if properly zoned. Most surrounding areas have business license fees already in place.

The TOWN OF BUTNER BUSINESS LICENSE FEE ORDINANCE was adopted on motion by Mr. Turner, seconded by Ms. Jordon – all in favor. It is recorded in the Book of Ordinances.

9. COUNCIL CONSIDERATION OF STATEMENT REGARDING CONSISTENCY OF AMENDMENT A.11.06 REGARDING FLOOD DAMAGE PREVENTION WITH THE TOWN’S 2020 COMPREHENSIVE PLAN

At the 6/2 meeting, Town Council voted to approve Amendment A.11.06 regarding technical changes to the Land Development Ordinance regarding the Flood Damage Prevention Ordinance. A statement regarding the consistency of any text amendment with the adopted 2020 Comprehensive Plan must be adopted.

Following Mayor Lane reading the Consistency Statement and it was approved on motion by Ms. Jordon, seconded by Mr. Branch. All voted in favor. (SEE ATTACHMENT “B”)

9A. Close Out/Year End Clean Up Budget Amendment

Hiscocks mentioned the largest item on the close out/year end budget amendment ... “\$140,000 – computer equipment & hardware” ... the money was budgeted last year but contract wasn’t signed until June 30th. Marrow said we are not appropriating any new money.

The Budget Ordinance Amendment was approved on motion by Mr. McKellar, seconded by Mr. Turner. All voted in favor. It is recorded in the Book of Ordinances.

10. REPORTS

➤ Town Manager

- Received approval this week from LGC for BAP financing – currently conducting reference checks on low bidder. Plans are to have a recommendation to Council soon.
- Moving into Town Hall tomorrow and Friday – there will be some down time relative to computers/phones. Marrow apologized in advance for any inconvenience. Mayor Lane is helping with customer service at the

600 Central Avenue address during the move. Audio visual should be installed within 5 weeks. Proofs for gallery display will be brought in Monday morning ... exceptional photos of Camp Butner! Grand Opening/Open House possibly to occur late July. SGWASA will be moving in new building week of 6/20.

- Marlow introduced summer intern Simona Barbu – in graduate program at ECU (Public Administration field) ... originally from Romania (currently resides in Cary). Barbu will be working closely with Melissa Hodges on code enforcement issues. Barbu moved from Romania 6 years ago. She told a little bit about her experience moving to the US not being able to speak English, etc. The Mayor and Council welcomed her.

➤ Attorney

- Wrenn spoke of HB 895 pertaining to an Act to make modifications to Butner Public Safety Division ... no opposition is expected. Wrenn gave background history of Butner and BPS. Every year since Butner incorporated, there has been a move from the State to abolish BPS and turn it over entirely to the Town. There are roughly 15 institutions in and around Butner (most outside corporate limits). Earlier, it appeared the Town would have to fully fund BPS with no assets. There has been ongoing work on a compromise solution – Wrenn said “thanks to the leadership of Mr. Crawford” funding was restored to the BPS budget in the amount of \$1,850,000±. The Authority (to be approved in Raleigh tonight) would include 3 members appointed by the Town, 3 appointed by Secretary of Crime Control & Public Safety and Granville County Commissioners will appoint 1 person. Board of Directors for the Authority will set the budget and be able to determine the level of services provided. Building, vehicles, assets and personal property will transfer to the Authority. Should either entity (State or Town of Butner) cease funding, the assets will be entirely owned by the other party. Butner has contributed greatly since 1983 to support BPS. Wrenn said he feels this Bill assures some stability for the Town. The State, this year, will contribute \$1,885,181 with Butner contributing \$1,782,995. Going forward, BPS will be keeping detailed records of service calls/hours entailed ... track level of services to State institutions and Butner citizens/businesses (separately). Based on this, the Town (and State) will contribute a percentage accordingly. There is a stipulation; percentage cannot fluctuate more than 10% in any one year. Chief Hobgood was in attendance. He thanked “all” for dedication/hard work (group effort). He said this has been a tough year (to include the last several) ... spoke of great group of employees and assured Lane and Council that BPS will do a great job for the Town. He spoke positively about BPS Authority. Still there is some uncertainty (Department of Crime Control) ... scheduled to be disbanded by January 1; however, at this point, there could be an extension ... he’s just not sure. Hobgood said he looks forward to working with the Town and the Authority and thanked all for support. Mayor Lane said he felt fortunate to be able to address the issue (at the Legislature) of the many years (and dollars) to the State for BPS. Both Lane and Wrenn praised Rep. Crawford for greatly assisting Butner. Lane urged officials, etc. to express

appreciation to Crawford. Accolades went out to Wrenn and Hobgood by the Mayor. Harry Coleman with *Butner-Creedmoor News* noted the brilliant writing/work associated with HB 895.

- Planner

11. OTHER MATTERS

- STATUS/UPDATE ... New Town Hall
- STATUS/UPDATE ... Community Building --- Lane said he and Mr. McKellar continue to work on this issue. His last communication with State Property Office indicates they are waiting for DOC to complete documents. The Mayor said he has been corresponding on this issue since September, 2009.

12. COUNCIL COMMENTS

Mr. Turner thanked all for moving the Town forward. He mentioned fireworks display at Lake Holt on July 1st – hoping to see a large crowd!

Mayor Lane thanked Council and Staff for hard work on the budget ... looking forward to the new fiscal year!

13. ADJOURNMENT

The meeting was adjourned at 7:50 PM on motion by Mr. Turner, seconded by Ms. Jordon --- all voted in favor.

Respectfully submitted,
Dianne E. White, CMC, Town Clerk

Thomas Lane, Mayor
Town of Butner