



## Butner Town Council Meeting Agenda

7:00 PM Thursday, January 2, 2020  
Council Meeting Room – Butner Town Hall  
415 Central Avenue  
Butner, NC 27509

1. Welcome, Remarks and Call to Order - Mayor Turner
2. Roll Call - Clerk Rote
3. Invocation and Pledge of Allegiance - Council Member Jimmy Gooch
4. Adjustments to and/or Approval of the Meeting Agenda
5. Approval of December 5, 2019 Meeting Minutes (Attachment 5)
6. Public Comment Period  
*Citizens wishing to address the Board must sign in on the form located on the podium prior to the beginning of the meeting.*
7. Recognition by proclamation - Fall Lake Academy Lady Firebirds Varsity Volleyball Team, 2019 NCHSAA 1A State Champions **(Attachment 7)**
8. Receive Assessment of Umstead Correctional Property – Architect Tony Conner, HagerSmith Design. **(Report provided in a separate document)**
9. Receive FY 2018-19 Audit Report - W.L. Stark and Company **(Report will be provided prior to the meeting)**

**Recommended Action:** Accept Audit Report

10. November 2019 Financial Report – Finance Director Susan Hiscocks **(Attachment 10)**

**Recommended Action:** Accept Finance Report

11. Consider reappointing the following members to the Planning Board for 4-yr. terms expiring January 2024.

- Martin Sinicki
- James Adams
- Bill Cheek

All members have been active on the Planning Board and are interested in reappointment. The reappointments should be acted upon individually.

**Recommended Action:** Staff recommends reappointing Martin Sinicki, James Adams and Bill Cheek to the Planning Board for 4-year terms expiring January 2024.

12. Consider reappointing the following members to the Board of Adjustment for 3-yr. terms expiring January 2023.

- Bill Crosby
- Constance Wortham
- Bill Cheek (Alternate)

All members have been active on the Board of Adjustment and are interested in reappointment. The reappointments should be acted upon individually.

**Recommended Action:** Staff recommends reappointing Bill Crosby and Constance Wortham as primary members and Bill Cheek as an alternate member to the Board of Adjustment for 3-year terms expiring January 2023.

13. Consider Updates to Personnel Policy

At the time the Classification and Pay Study was performed, updates to the Personnel Policy were recommended. **(Will send attachment on Monday, December 30)**

**Recommended Action:** Staff recommends approving updates to the Personnel Policy, effective immediately.

14. Reports (Attachment 14)

- Manager
- Planning/Parks & Recreation Director
- Public Safety Director

15. Mayor and Council Comments

16. Closed Session if needed

17. Adjournment

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REMINDERS:

If you need additional information about the following items, please visit **Butnenc.org** for updates and additions.

- Jan. 9        Planning Board Meeting – Town Hall 7:00 pm
- Jan. 13       Parks & Rec Advisory Committee – Town Hall, 6:30 pm  
                 Military Holiday Committee – Town Hall, 7:00 pm
- Jan. 20       MLK Breakfast - Oxford Baptist Church, 8:00 am  
                 Martin Luther King Holiday observed, Town offices closed for business
- Jan. 27       Granville Chamber Banquet – VGCC, 6:30 pm