

**THURSDAY, MAY 7, 2020 – 7:00 P.M.**  
**REGULAR MEETING OF THE BUTNER TOWN COUNCIL**  
**COUNCIL MEETING ROOM – TOWN HALL**

The Butner Town Council met at the above-mentioned time and place. All members of the Council and local news media were notified of the same as well as the purpose of the meeting. To remain committed to complying with measures to slow and prevent COVID-19, a call-in option was provided to Council Members and the public through Zoom Meetings. The public could listen to the meeting through a dial-in option. Public Comments were requested to be e-mailed to the clerk prior to the meeting and would be read into the minutes with copies to the Council Members.

Present in person were Mayor Terry Turner, Council Members, Michel Branch, Jimmy Gooch, Linda Jordon, and Tom Lane. Also present was Town Attorney Jim Wrenn, Town Manager Tommy Marrow and Town Clerk Barbara Rote.

Participating remotely was Mayor Pro Temp Bill McKellar, and Council Member Vickie Smoak.

**Due to two Council Members participating remotely, votes were cast by roll call in the following order: McKellar (remote), Smoak (remote), Lane, Jordon, Gooch, Branch. Members also identified themselves when they made a motion, or spoke during discussion. Unless otherwise indicated, this process was followed for every item requiring action by the Council.**

**CALL TO ORDER & ROLL CALL**

Mayor Turner called the meeting to order. Clerk Rote called the roll for Council attendance. Council Member Smoak gave the prayer. Mayor Turner led the Pledge to the American Flag.

**AGENDA APPROVAL & ADDITIONS**

COUNCIL MEMBER LANE MADE A MOTION, SECONDED BY COUNCIL MEMBER BRANCH, TO APPROVE THE AGENDA AS PRESENTED WITH THE ADDITION OF BUDGET AMENDMENT 010-2020 TO PURCHASE A NEW RADIO CONSOLE FOR BPS. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**MARCH 5 (REGULAR), MARCH 18 (RETREAT), MARCH 25 (SPECIAL), 2020**  
**MINUTES APPROVED**

MEETING MINUTES WERE APPROVED ON MOTION BY COUNCIL MEMBER LANE, SECONDED BY COUNCIL MEMBER BRANCH. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**PUBLIC COMMENT**

To remain committed to complying with measures to slow and prevent COVID-19, a call-in option was provided to the public through Zoom Meetings. Public Comments were requested to be e-mailed to the clerk prior to the meeting and would be read into the minutes with copies to the Council Members. No Comments were received.

**2020 NATIONAL DAY OF PRAYER PROCLAMATION**

Mayor Turner read the National Day of Prayer Proclamation. May 7, 2020 was designated as the National Day of Prayer. Although traditional activities were suspended this year, the Town continued to recognize this important day.

**PROCLAMATION  
NATIONAL DAY OF PRAYER  
“Pray God’s Glory Across the Earth”  
May 7, 2020**

**WHEREAS**, The National Day of Prayer tradition predates the founding of the United States of America, evidenced by the Continental Congress’ proclamation in 1775 setting aside a day of prayer.

**WHEREAS**, in 1952, Congress established an annual day of prayer and, in 1988, that law was amended, designating the National Day of Prayer as the first Thursday in May.

**WHEREAS**, leaders of our Nation have relied upon the power of prayer throughout American history; and

**WHEREAS**, May 7, 2020 marks the 69th consecutive observance of the National Day of Prayer; and

**WHEREAS**, the theme for this year’s National Day of Prayer is “**Pray God’s Glory Across the Earth**” based on *Habakkuk 2:14*

**NOW THEREFORE**, I, Terry Turner, Mayor of the Town of Butner, along with the Butner Town Council do hereby proclaim Thursday, May 7, 2020, as a “**DAY OF PRAYER**” in Butner and urge our citizens to join together in their homes, places of work and places of worship, to pray for the unity of the hearts of all mankind, and to continue in prayer for our State and our Nation.

This 7<sup>th</sup> day of May 2020

**MARCH 2020 FINANCE REPORT**

Finance Director Hiscocks presented the March 2020 Financial Report as summarized below. ABC Revenues increased. Property Tax Collections are 98.7%; additional collections are not expected. The False Alarm fees were initiated to deter false alarms; however, they have provided \$10,000 in revenues. Revenues are exceeding expenses. Use of the fund balance may not be needed.

MPT MCKELLAR MADE A MOTION, SECONDED BY COUNCIL MEMBER SMOAK, TO ACCEPT THE MARCH 2020 FINANCIAL REPORT AS PRESENTED. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

<b><u>MARCH 2020 Financial Report</u></b>	<b><u>General Fund</u></b>	<b><u>Stormwater Fund</u></b>
<i>75% of FY Complete</i>		
<b>REVENUES</b>		
YTD	\$ 5,009,301	\$ 363,598
YTD Percent of Budget	73.57%	74.37%
<b>EXPENSES</b>		
YTD	\$ 4,415,630	\$ 168,134
Budget	\$ 6,809,243	\$ 488,891

YTD Percent of Budget	64.85%	34.39%
<b>MARCH 2020 Total Cash &amp; Investments Town-Wide – All Funds</b>		
<b>General Fund</b> \$8,647,258	<b>Other Funds</b> \$1,621,550	<b>Total</b> \$10,268,808

**APPROVED BUDGET AMENDMENT 008-2020**  
**OPEB ACTUARIAL STUDY & ELECTRONIC TIME KEEPING SYSTEM**

FD Hiscocks presented Budget Amendment 008-2020 in the amount of \$7,440 payable from Unrestricted General Fund Balance for the 2019 OPEB Actuarial Study and for IT costs associated with the implementation of the Electronic Time Keeping System.

Each year we are required to have an actuarial study done to estimate the Town’s liability related to other post-employment benefits (OPEB) for retiree insurance. The report normally comes in July, but this year the report was completed in March causing us to pay for two actuarial studies in one fiscal year. The original budget was only for one study, so an additional \$4,453 is required to cover the cost of the second report.

In order to implement electronic time keeping and to keep employee information secured, a separate server is required. The one-time cost and recurring monthly fees for the remainder of this fiscal year are \$2,987.

COUNCIL MEMBER BRANCH MADE A MOTION, SECONDED BY COUNCIL MEMBER JORDON, TO APPROVE BUDGET AMENDMENT 008-2020 IN THE AMOUNT OF \$7,440 PAYABLE FROM UNRESTRICTED GENERAL FUND BALANCE FOR THE 2019 OPEB ACTUARIAL STUDY AND TO COVER IT COSTS ASSOCIATED WITH THE IMPLEMENTATION OF THE ELECTRONIC TIME KEEPING SYSTEM. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**TOWN OF BUTNER**  
**BUDGET ORDINANCE AMENDMENT**

**008 - 2020**

BE IT ORDAINED by the Council of the Town of Butner, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account No.</u>		<u>Decrease</u>	<u>Increase</u>
10-4120-5197	Professional Services – IT	\$	\$2,192
10-4120-5384	Computer Hosting		795
10-4130-5199	Professional Services - Other	0	4,453
		\$ 0	\$ 7,440
		=====	=====

This will result in a net increase of \$7,440 in the appropriations of the General Fund. To provide additional revenue for the above, the following revenue will be increased. There is sufficient available Fund Balance for this appropriation. (IT related costs for eSuite implementation and OPEB actuarial report)

<u>Account No.</u>		<u>Decrease</u>	<u>Increase</u>
10-0000-3991	Appropriated Fund Balance	\$ 0	\$ 7,440
		\$ 0	\$ 7,440
		=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Town Clerk, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7<sup>th</sup> day of May 2020.

**APPROVED VCL PROJECT ORDINANCE AMENDMENT 006**  
**ACCEPT DONATION FOR ADDITIONAL LANDSCAPING**

TM Marrow presented Veterans Life Center (VLC) Project Ordinance Amendment 006 to accept a donation from VLC in the amount of \$42,041 for additional landscaping in the courtyard at the VLC. The cost of the work is \$42,041

COUNCIL MEMBER LANE MADE A MOTION, SECONDED BY COUNCIL MEMBER GOOCH, TO APPROVE VLC PROJECT ORDINANCE AMENDMENT 006 TO ACCEPT A DONATION IN THE AMOUNT OF \$42,041 FOR ADDITIONAL LANDSCAPING AT THE VLC. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**Town of Butner, North Carolina**  
**Grant Project Ordinance**  
**For Veterans Life Center**  
**Amendment 006**

**BE IT ORDAINED** by the Council of the Town of Butner, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is here by amended:

***Section 1.***

The Council hereby amends the Grant Project Ordinance for the purpose of the construction of the Veterans Life Center Homeless Shelter CDBG Project.

***Section 2.***

The officers of this governmental unit are hereby directed to proceed with this capital project within the guidelines set by the budget contained herein.

***Section 3.***

The following additional revenues are anticipated to be available to complete this project and are hereby appropriated and/or referenced by prior action of the Council (VLC donation additional wings and contingency):

	<u>Decrease</u>	<u>Increase</u>
22-0000-3830.03 Donations	\$ 0	\$ 42,041
	\$ 0	\$ 42,041
	=====	=====

***Section 4.***

The following additional amounts are available for expenditures for this project:

	<u>Decrease</u>	<u>Increase</u>
22-7101-5700.01 General contractor	\$ 0	\$ 42,041
	\$ 0	\$ 42,041
	=====	=====

**Section 5.**

The Finance Director is directed to report, on a monthly basis, to the Council on the financial status of the project as a part of the normal monthly reporting process.

**Section 6.**

Copies of this capital project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Town Clerk.

Adopted this 7<sup>th</sup> day of May 2020.

**BUDGET PUBLIC HEARING SCHEDULED FOR JUN 4, 2020**

TM Marrow asked Council to Call for a Budget Public Hearing in conjunction with the June 4, 2020 Regular Session pursuant to N.C.G.S. 159-12 in order to receive input on the FY 2020-21 Budget. TM Marrow should present the FY 20-21 Budget with his Budget Message sometime within the next couple of weeks.

The next Finance Committee is scheduled for May 19, at 3:00 PM in the Camp Butner Room.

MPT MCKELLAR MADE A MOTION, SECONDED BY COUNCIL MEMBER SMOAK, TO SCHEDULE A BUDGET PUBLIC HEARING IN CONJUNCTION WITH THE JUNE 4, 2020 REGULAR SESSION, PURSUANT TO N.C.G.S. 159-12. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**AWARDED REPAVING S. 18<sup>TH</sup> AND N. 27<sup>TH</sup> STREETS  
TURNER ASPHALT, INC.**

TM Marrow presented for consideration awarding the repaving of S. 18th and N. 27th Streets to lowest responsive, responsible, bidder Turner Asphalt. Inc., in the amount of \$133,385; approving the project budget of \$162,724 (10% contingency - \$13,339 and Engineering Services - \$16,000); and authorizing the Town Attorney to finalize and the Town Manager to execute the construction contract. Four bids were received and opened on April 28, 2020. They ranged from \$133,385 to \$164,950.

Council Member Lane asked the Town to specify where Turner Asphalt will place their set-up (work) area. On one occasion, they used his church parking lot without permission and left a muddy mess. The church had to purchase 8 tons of gravel.

Construction should begin within the next 30-45 days unless the contractor is delayed.

MPT MCKELLAR MADE A MOTION, SECONDED BY COUNCIL MEMBER SMOAK, TO AWARD THE REPAVING OF S. 18TH AND N. 27TH STREETS TO LOWEST RESPONSIVE, RESPONSIBLE, BIDDER TURNER ASPHALT. INC., IN THE AMOUNT OF \$133,385; APPROVING THE PROJECT BUDGET OF \$162,724 (10% CONTINGENCY AND ENGINEERING SERVICES); AND AUTHORIZING THE TOWN ATTORNEY TO FINALIZE AND THE TOWN MANAGER TO EXECUTE THE CONSTRUCTION CONTRACT. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**APPROVED BUDGET AMENDMENT 009-2020  
REPAVING 18TH & 27TH STREETS**

TM Marrow presented Budget Amendment 009-2020 to reclassify \$37,724 previously budgeted for minor street repairs to capital outlay for repaving 18th and 27th Streets.

The cost of repaving plus a 10% contingency was \$146,724; engineering services \$16,000, with total project cost of \$162,724. When the FY 19-20 budget was adopted, \$125,000 was appropriated for the project. In the original budget, there were funds appropriated for minor street repairs that will not be needed for that purpose. This budget amendment will move \$37,724 from street repair and maintenance to capital outlay for street improvements. No fund balance was used.

COUNCIL MEMBER BRANCH MADE MOTION, SECONDED BY COUNCIL MEMBER JORDON TO APPROVE BUDGET AMENDMENT 009-2020 TO RECLASSIFY \$37,724 PREVIOUSLY BUDGETED FOR MINOR STREET REPAIRS, TO CAPITAL OUTLAY FOR REPAVING 18TH AND 27TH STREETS. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**TOWN OF BUTNER  
BUDGET ORDINANCE AMENDMENT**

009 - 2020

BE IT ORDAINED by the Council of the Town of Butner, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
11-8130-5591 Street Improvements	\$	\$37,724
11-4510-5355 Repairs - Streets	(37,724)	<u>0</u>
	\$(37,724)	\$37,724
	=====	=====

This will result in a net increase of \$0 in the appropriations of the General Fund. No additional fund will need to be appropriated. (Repaving 18<sup>th</sup> Street & 27<sup>th</sup> Street)

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
10-0000-3991 Appropriated Fund Balance	\$ 0	\$ 0
	\$ 0	\$ 0
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Town Clerk, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7<sup>th</sup> day of May 2020.

**APPROVED BUDGET AMENDMENT 010-2020 – BPS RADIO CONSOLE**

Captain Knutson and FD Hiscocks presented Budget Amendment 010-2020 to reclassify \$80,000 between departments and reassign to Capital Outlay to purchase new BPS dispatching consoles.

Butner Public Safety’s dispatch consoles and related components are twelve years old and have passed or are approaching their end of life date. The radio computers crash and freeze frequently, creating a significant safety issue. This has occurred over thirty times in three weeks. Motorola has discontinued the current consoles. There is very limited support available and replacement parts are difficult to find. The console computers operate using the Windows XP operating system, which was replaced by Microsoft in 2014 and is no longer supported.

Since we are not a 911-call center, we do not require all of the features that are found on the traditional dispatching system. A system with more limited features will meet our needs. The approximate cost of one console is \$50,000. For an additional \$30,000 a second redundant

console can be added. There are sufficient funds in the current operating budget than can be reassigned to capital outlay to purchase the console(s) without requiring the appropriation of Fund Balance. Council agreed that purchasing both consoles now will ensure they work together. The purchase is in the best interest and safety of the community.

Delivery of the system will take 4-6 weeks. If not delivered by the end of this fiscal year, the purchase order dies and the money reverts to the General Fund. Funding would need to be re-appropriated in FY 20-21. Because this is a purchase, it does not qualify for either a Capital Project Ordinance or a carry-over resolution.

MPT MCKELLAR MADE A MOTION, SECONDED BY COUNCIL MEMBER SMOAK, TO APPROVE BUDGET AMENDMENT 010-2020, RECLASSIFYING \$80,000 BETWEEN DEPARTMENTS AND REASSIGNING TO CAPITAL OUTLAY IN ORDER TO PURCHASE A NEW BPS DISPATCHING CONSOLES. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**TOWN OF BUTNER  
BUDGET ORDINANCE AMENDMENT**

010 - 2020

BE IT ORDAINED by the Council of the Town of Butner, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
10-8110-5599 Umstead Improvements	\$(20,000)	\$
10-9701-9701 Contractor Sales Tax	(15,000)	
10-8130-5599 W Lyon Station Sidewalk	(10,000)	
10-4150-5192 Legal fees	(15,000)	
10-4310-5351 BPS Building Repairs	(17,000)	
10-4310-5520 BPS Computer Equipment	( 3,000)	
10-8120-5550 BPS Equipment	<u>0</u>	<u>80,000</u>
	<u>\$(80,000)</u>	<u>\$80,000</u>

This will result in a net increase of \$0 in the appropriations of the General Fund. No additional fund will need to be appropriated. (Replace radio console at BPS)

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
10-0000-3991 Appropriated Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>
	<u>\$ 0</u>	<u>\$ 0</u>

Section 2. Copies of this budget amendment shall be furnished to the Town Clerk, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7<sup>th</sup> day of May 2020.

**TRADITIONAL MEMORIAL DAY PROGRAM CANCELLED**  
**ALTERNATIVE TO BE CONSIDERED**

Mayor Turner reported that the traditional Memorial Day Ceremony would not be held due to COVID-19. The Military Holiday Committee will still honor the day with a smaller ceremony or wreath laying. Mayor Turner asked to approve the Street Closing resolution, just in case the closing was needed. Further details of a ceremony will be forthcoming.

**APPROVED ROAD CLOSING RESOLUTION – MEMORIAL DAY CEREMONY**

COUNCIL MEMBER SMOAK MADE A MOTION, SECONDED BY MPT MCKELLAR, TO APPROVE THE RESOLUTION CLOSING CENTRAL AVE. BETWEEN D & E STREETS FROM 9:30 AM TO 11:30 AM ON MAY 25, 2020 FOR THE BUTNER MEMORIAL DAY SERVICE. ALL ROLL CALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**RESOLUTION DECLARING A ROAD CLOSURE FOR THE 2020 BUTNER MEMORIAL DAY SERVICE**

**WHEREAS**, the Town Council of Butner acknowledges a long tradition of an annual Memorial Day Service for its citizens to honor the fallen; and

**WHEREAS**, the Town Council of Butner acknowledges its citizens realize a civic benefit from holding an annual Memorial Day Service; and

**WHEREAS**, the Town Council of Butner acknowledges a Memorial Day Service requires approximately one half (1/2) hour to install signing and traffic control, and also requires approximately one half (1/2) hour for removing signs, traffic control, and litter retrieval;

**NOW THEREFORE BE IT RESOLVED** by the Town Council of Butner pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the day(s) and times set forth below on the following described portion of a State Highway System route:

- Date(s):** Monday, May 25, 2020
- Times:** 9:30 a.m. to 11:30 a.m.
- Route Description:** Central Avenue (SR 1103) between D Street (SR1113) and E Street (SR1172)

This resolution is to become effective when signs are erected giving notice of the limits and times of the ceremony, and implementation of adequate traffic control to guide through vehicles around the event route.

Adopted this 7<sup>th</sup> day of May 2020

**TOWN MANAGER REPORT**  
**4<sup>th</sup> OF JULY FIREWORKS MAY BE CANCELLED**

In addition to his report, TM Marrow reported that NCDOT delayed the HWY 56 realignment due to funding issues. The VLC project should be substantially complete, except for the punch list, by June 1. The contractor has been proactive and started work on that list.

Many communities are cancelling their 4<sup>th</sup> of July Fireworks. TM Marrow will discuss with Creedmoor City Manager Weichel the options available to either reschedule or receive some type of refund if Butner and Creedmoor both agree to cancel the event. Under the current contract, if it rains or the communities decide to cancel the event, no rescheduling or refund is received. However, with the COVID-19 restrictions, this may change.

- Beginning in May, Town Hall broke up into teams of four persons. Team One worked at Town Hall for the week while team Two worked from home for the week. The second week team Two worked at Town Hall and team One worked form home. This may last to the end of May. The purpose of this



was to try to eliminate all employees at Town Hall from being exposed to CV19 and all being quarantined at the same time.

- Met with engineer for the Meadows Subdivision to discuss taking over the ownership of their streets. The Town has contracted with DMP to develop a punch list of corrections to the asphalt to be repaired before the Town will take over the ownership. This has been completed and a letter detailing the corrections are to be delivered within a week.
- Susan, staff and I have been working hard on the 20/21 budget. We all sit in webinars and zoom meetings trying to learn from experts what the future may hold from a revenue standpoint.
- VLC project continues to move along in spite of the CV19 problem(s). They are working hard to meet the June 1, 2020 deadline.
- I felt lucky to receive 4 bids on the street resurfacing of 18<sup>th</sup> and 27<sup>th</sup> streets. All bids were very competitive. Hope to have the contract ready within 30 days.
- Last Thursday, April 23<sup>rd</sup>, the Kerr Tar RPO held its monthly meeting. NCDOT, who attended, announced the West Lyon Station Road re-alignment project has been placed on hold due to the NCDOT funding shortage. We have emailed our NCDOT District Engineer to get more clarification on this delay. I will share their comments with you.
- Attended the Finance Committee’s first meeting to discuss the upcoming budget.

**PLANNING, PARKS AND RECREATION REPORT**

Planning Director Ciriello submitted the following report. It was noted that a new butcher shop, Camp Butner Provision Company, opened on C Street and it has been very busy.

**PLANNING REPORT APRIL 2020**

<b>ACTIVE SITE PLANS</b>	<b>February</b>	<b><i>Change from Previous Month</i></b>
Site Plans	4	0
Subdivisions - Residential	0	0
Subdivisions - Other	0	0
Rezoning	0	0
<b>PERMITS</b>		
Residential	2	-2
Commercial	1	1
Accessory	4	0
Other	0	0
<b>EST. CONSTRUCTION VALUE</b>	<b>\$1,635,000</b>	<b>\$760,000</b>
<b>CODE ENFORCEMENT</b>		
New	0	0
Total Open	6	0
Extension Given	0	0
Non-responsive	0	0
Gained Compliance	0	0

- Staff completed Butner Bugle for summer 2020; it is expected to be released by printer on May 5 for mailing.
- Staff completed Butner 2040 website and surveys. The site is available at [www.butner2040.com](http://www.butner2040.com) Staff will be posting a link to the website on the Facebook page and have written an article about “Imagine Butner 2040” in the Bugle.
- Staff worked with a firm establishing its headquarters, production, and distribution operations to Butner from Orange County. The Nugget Comfort Company manufactures play furniture. Visit their website: <https://nuggetcomfort.com/>
- Staff attended remotely Kerr-Tar Regional Transportation Planning Organization (KTRTPO) meeting. We’ve been asked to review our submitted projects to see if there are any that can be removed. KTRTPO is able to submit a total of 21 projects from its jurisdiction, which includes most of Granville, Person, Warren, Vance, and Franklin counties. We also learned due to budget and staff issues associated with the COVID-19 pandemic, the NC56/West Lyon Station Road realignment project has been delayed one year and is now scheduled for 2021.

**PUBLIC SAFETY REPORT**

Chief Champion submitted and reviewed the following report.

**FIRE SERVICES**

**Notable Fire Calls and Services since last meeting**

**Fire Incidents April 2020**

**March 23-April 28**

Fire Alarm Activations	13
Motor Vehicle Collisions	7
Cancelled/False Call	4
Brush Fire	4
Assist EMS	2
Gas Leak/Smell of Gas	2
Dumpster/Trash Fire	2
Powerline Down/Storm Related	2
Cooking Fire	1
Explosion/ No Fire	1

**Total Number of Incidents** **38**

**Notable Incidents**

- No significant incidents

**POLICE SERVICES**

911 Hang Up Calls - 26

Animal Complaints -	5
Arrest -	16
B & E Structures -	2
B & E Motor Vehicles -	2
Communicating Threats -	3
Disturbances -	13
DWI -	3
EMS Calls -	5
Juvenile Complaints -	5
Larcenies -	6
Larceny of Motor Vehicles	0
Traffic Stops -	49
Citations issued -	13
Traffic Check Points-	0
Vehicle Crashes “10-50’s” -	14
Ride Along -	0
Robbery -	0
Property Checks-	868
Operations Reports Code#5-	239
Calls Resolved without Reports-	1212

**Notable Police Incidents**

- Burglary and Larceny from Town and County Hardware store – 3/23/2020 – 3 Suspects – 5 Stihl leaf blowers stolen. Suspects gained entry by breaking from glass door. This burglary has a possible connection to a string of similar burglaries in VA and NC by suspects using the same vehicle and suspect description.

**Chief’s Notes**

Many proactive policing efforts such as vehicle stops and traffic checkpoints have declined sharply in an effort to limit officer’s exposure to the general public. All other types of incidents are still average as compared to other months.

Per orders from the Chief District Court Judge, BPS is not arresting non-violent misdemeanor offenders in an effort to reduce exposure within the detention center. Offenders are being cited with a future court date. All felonies, assaultive misdemeanors, and Driving While Impaired charges are being handled as normal.

Officer Ben Splees has resigned effective May 1, 2020 and has accepted a job with the Granville County Sheriff’s Office.

There are 3 positions open for Public Safety Officers. We have conducted interviews over the past two weeks and will begin conducting background checks on applicants.

**Community Watch Meeting:** The May Community Watch meeting has been canceled.

**MAYOR’S REPORT**

Mayor Turner did not provide a written report but he noted the following:

- Recognized PD Ciriello for contacting Senator Tillis’ office and initiating the State Flyover of the have National Guard M-17 that occurred today. Butner was an included location.
- Interviewed by the Washington Post regarding the COVID-19 outbreak at the Federal Prison.
- Participated in a drive-by 100<sup>th</sup> birthday celebration along with BPS for Bertha Meadows.

**COUNCIL COMMENTS**

Council Member Lane pointed out that because the HWY 56/ West Lyon Station Rd. Realignment was still in the land acquisition phase, the project will be delayed at least a year.

Council Member Gooch noted the monthly SGWASA Summary provided by past Council Member Birdsong. SGWASA has a new logo and website. They are also implementing a project tracking software for their web site that will allow people to submit and track complaints.

Council Member Branch announced that the Chickin Pickin has been cancelled for 2020. BCA may hold a cookout for first responders; date to be determined. BCA is holding remote meetings for now. If anyone is interested in joining, please contact Cecil Hudgins. The next meeting will be May 21 at 7 PM.

**ADJOURNMENT**

WITH THERE BEING NO FURTHER BUSINESS, AT APPROXIMATELY 8:10 PM., COUNCIL MEMBER LANE MADE A MOTION, SECONDED BY COUNCIL MEMBER JORDON, TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

\_\_\_\_\_  
Minutes prepared by  
Barbara J. Rote, CMC, NCCMC Town Clerk

ATTEST:

\_\_\_\_\_  
Terry Turner, Mayor