

THURSDAY, JANUARY 7, 2021 – 7:00 P.M.
REGULAR MEETING OF THE BUTNER TOWN COUNCIL
COUNCIL MEETING ROOM – TOWN HALL

The Butner Town Council met at the above-mentioned time and place. All members of the Council and local news media were notified of the same as well as the purpose of the meeting.

To comply with measures to slow and prevent COVID-19, the Town offered two options to present Public Comments. Written comments could be emailed to the Clerk prior to the meeting and would be read into the meeting minutes or the public could attend in person. If attending in person, we encouraged attendees to follow COVID-19 prevention guidelines.

A call-in option was provided through Zoom Meeting to listen to the meeting. No Council Members participated remotely.

Present were Mayor Terry Turner, Mayor Pro Temp Bill McKellar, Council Members Linda Jordon, Tom Lane and Vickie Smoak. Also present was Town Attorney Jim Wrenn, Town Manager Tommy Marrow and Town Clerk Barbara Rote.

Vacant Seat – 1 (held by Jimmy Gooch - resigned on 10-27-20 to fill D7 County Commissioner)

Absent: Council Member Michel Branch

CALL TO ORDER & ROLL CALL

Mayor Turner called the meeting to order. Clerk Rote called the roll for Council attendance. Council Member Lane gave the prayer and led the Pledge to the American Flag.

AGENDA APPROVAL

COUNCIL MEMBER LANE MADE A MOTION, SECONDED BY MPT MCKELLAR, TO APPROVE THE AGENDA AS PRESENTED WITH THE ADDITION OF AN UPDATE FROM COUNTY COMMISSIONER GOOCH, BUDGET AMENDMENT TO UPDATE AV EQUIPMENT FOR THE COUNCIL ROOM AND TO REMOVE ALL ITEMS RELATED TO FILLING THE COUNCIL SEAT VACANCY. ALSO REMOVED WAS THE APPOINTMENT FOR THE VACANT GRANVILLE GREENWAYS ADVISORY COUNCIL SEAT. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Out of respect for Council Member Branch, who was absent due to a family emergency, and to be fair to the candidates, the selection to fill the open Council seat was removed. It will be considered during a special called session on January 21, 2021 at 4:00 PM.

NOVEMBER 5, 2020 MINUTES APPROVED

MEETING MINUTES WERE APPROVED ON MOTION BY COUNCIL MEMBER SMOAK, SECONDED BY COUNCIL MEMBER JORDON. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

COUNTY UPDATE – COMMISSIONER GOOCH

County Commissioner Gooch thanked Council for placing the SGWASA appointment on the agenda and noted the upcoming Strategic Planning Sessions.

The County began the process of selecting a Social Services satellite office located in the southern part of the County. The County Manager was authorized to negotiate a lease.

NOVEMBER 2020 FINANCE REPORT
WYNNGATE ASSESSMENT UPDATE

Town Manager Marrow presented the November 2020 Financial Report as summarized below. Revenues are higher than projected with an increase in both sales and property tax.

Wynngate street assessment update: 10 assessments were paid on time; eight are delinquent. Twenty property owners owe \$50 or less and they are not paying. By Statute, The Town must collect the balances.

MPT MCKELLAR MADE A MOTION, SECONDED BY COUNCIL MEMBER LANE, TO ACCEPT THE NOVEMBER 2020 FINANCIAL REPORT AS PRESENTED. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

<u>NOVEMBER 2020 Financial Report</u> <i>42% of FY Complete</i>	<u>General Fund</u>	<u>Stormwater Fund</u>
REVENUES		
YTD	\$ 3,188,038	\$ 270,321
YTD Percent of Budget	46.48%	71.54%
EXPENSES		
YTD	\$ 2,791,449	\$ 84,003
Budget	\$ 6,858,430	\$ 377,856
YTD Percent of Budget	40.70%	22.23%
NOVEMBER 2020 Total Cash & Investments Town-Wide – All Funds		
General Fund \$8,733,094	Other Funds \$1,577,350	Total \$10,310,444

MEADOWS AT WYNNGATE - ROAD OWNERSHIP UPDATE

TM Marrow updated Council on problems associated with the Town taking over the roads at the Meadows at Wynngate. The contractor that laid the roads did not meet secondary road standards as required by the Town to assume ownership. The Builder is working to have the problem corrected with the assistance of the Town.

ADOPTED BSICK – EMERGENCY PAID SICK LEAVE RELATED TO COVID

HR Director Davis presented for consideration a Butner Emergency Sick Leave Policy (BSICK) similar to the expired Families First Coronavirus Relief Act (FFCRA) through March 30, 2021 (unless the Federal Government extends the benefits).

The FFCRA expired on December 31, 2020. The Town would continue to provide qualifying expenses for emergency paid sick related to COVID-19 similar to the FFCRA. The policy would not add hours but would extend the 80 hours granted by the Federal Government for an additional three months. The Policy does not extend the FMLA portion of the FFCRA. From March through December 2020, the cost has been approximately \$70,000. The Policy is comparable to other municipalities.

Council did not object to revisiting the Policy in March for additional extension, if needed.

COUNCIL MEMBER LANE MADE A MOTION, SECONDED BY COUNCIL MEMBER JORDON, TO APPROVE THE TOWN OF BUTNER EMERGENCY PAID SICK LEAVE POLICY (BSICK) THROUGH MARCH 30, 2021 UNLESS THE FEDERAL GOVERNMENT EXTENDS FFCRA. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

The Town of Butner Emergency Paid Sick Leave (BSICK) Policy

The Town of Butner Emergency Paid Sick Leave (BSICK) is separate from and independent of Family and Medical Leave (FMLA) and is independent of any existing sick leave policies that the Town grants employees in the normal course of business

The BSICK allows an eligible employee to qualify for emergency paid sick leave as follows:

1. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19;
2. The employee has been advised by their healthcare provider to self-quarantine because they are infected with or have been exposed to COVID-19 or because they are at high risk of complications from COVID-19.
3. The employee is showing symptoms of COVID-19 and is actively seeking but has not yet received a medical diagnosis;
4. The employee is caring for an individual subject to a federal, state, or local quarantine or isolation order related to COVID-19 or who has been advised by their healthcare provider to self-quarantine for COVID-19 related reasons;
5. The employee is caring for his or her son or daughter because the child's school or childcare facility has been closed or the childcare provider is no longer available because of COVID-19 related reasons.

Eligibility

All employees who have been employed with the Town for at least 30 days (full-time, or part-time) are eligible for BSICK in the event the employee is unable to work or telecommute because the employee meets one or more of the conditions stated above.

Duration/Compensation

Employees are eligible for, on a one-time basis, the following:

- **Full-Time employees:** 80 hours of pay at their regular hourly rate of pay. However, when caring for a family member, for reasons 4 and 5 above, BSICK is paid at two-thirds the employee's regular hourly rate of pay.
- **Part-Time employees:** The number of hours the employee worked, on average, over the most immediate prior full pay period. However, when caring for a family member, for reasons 4 and 5 above, BSICK is paid at two-thirds the employee's regular hourly rate or pay.

Paid leave under this policy is limited to \$511 per day (or \$5,110 in total) where leave is taken for reasons 1, 2, and 3 described above (generally, an employee's own illness or quarantine); and \$200 per day (\$2,000 in total) where leave is taken for reasons 4 or 5 (generally care for others or school closures).

General BSICK Rules

- Employees may elect to use BSICK prior to utilizing any accrued paid sick leave under the Town's sick leave policy.
- Leave provided by the Town under FFCRA prior to January 1, 2021 will be credited against the BSICK eligibility so that the maximum amount of emergency paid sick leave an employee is eligible for is 80 hours.
- Employees are responsible for immediately notifying Human Resources of their intent to utilize this policy, so that the appropriate application paperwork may be given to the employee in a timely manner.
- Employees must successfully complete the necessary application paperwork and return it to Human Resources in a timely manner in order to receive compensation under this policy. Failure to return application paperwork and required supporting documentation in a timely manner may result in a delay in receiving compensation under this policy.
- Employees seeking compensation under this policy found solely to be taking this leave to defraud the Town will be subject to disciplinary action up to and including termination of employment.
- The Town will not retaliate against any employee who requests to take BSICK in accordance with this policy.
- This policy is retroactively effective January 1, 2021. It expires on March 31, 2021.

Definitions

Child Care Provider Defined for the Purposes of BSICK

For the purpose of this policy, the term "child care provider" is defined as one who provides child care services on a regular basis and receives compensation for those services, including an 'eligible child care provider' as defined in Section 658P of the Child Care & Development Block Grant Act of 1990 (42 USC 9858n).

School Defined for Purposes of BSICK

The term "school" means an 'elementary school' or 'secondary school' as such terms are defined in Section 8101 of the Elementary & Secondary Education Act of 1965 (20 USC 7801).

- In-Person: If a child's school is not closed due to COVID-19 related reasons, it is open for children to attend then BSICK is not available.
- Hybrid/Blending Learning: BSICK is available on days or parts of days when a child is not permitted to attend school in person and must instead engage in remote learning.
- Only Remote: BSICK is available while a child's school remains closed.
- Families opting out of school or *choosing* to participate in a remote learning program: BSICK is not available because the child's school is not closed.

FINANCE COMMITTEE MEETING TENTATIVELY SCHEDULED – JANUARY 26 @ 5 PM

Town Manager Marrow suggested a Finance Committee Meeting to review and reconsider items removed during the FY 20-21 Budget process. With the uncertainty of revenues, items were

eliminated from the budget with the idea of revisiting the budget in January. Items for reconsideration include a replacement truck for Public Works, equipment for maintaining the BAP and fields, funding for a retreat, employee wellness and several other items. Although Finance Committee Chair Branch was not present for the meeting, he was consulted for a possible date. Council will check their calendars. A notice will be posted accordingly.

**APPROVED PURCHASE FOR UPDATING AV EQUIPMENT INCLUDING STREAMING
COUNCIL ROOM**

Clerk Rote presented for consideration approval to update and install new audio-video equipment in the Council Meeting Room in the amount of \$39,191.

This item was originally scheduled to be reviewed by the Finance Committee; however, due to additional AV problems that have occurred over the last week, this item was considered during the meeting. Problems with the equipment have been on-going for the last couple of years. With the equipment outdated and the desire to live-stream Council Meetings, staff received several proposals to update the equipment. Camcor, Inc. out of Burlington, NC, was the most cost effective and provided the most comprehensive detail of the project. In addition, they are on State Contract and this is the preferred way to purchase goods.

The current system will be updated with new transmitters/receivers & cables, an additional monitor at the Diaz, replacement TV, a new detachable podium microphone, updated electronics control screen, and multiple surge suppressors. The streaming equipment includes a rear wall mounted tilt, zoom camera, designated computer, required network and electrical wiring and work station in the rear of the room and for the operator. An additional streaming connection will be installed at the Diaz for use by SGWASA and other Board/Committees. The company comes highly recommended by two municipalities and two vendors. Staff will work with our IT support VC3 for livestreaming from our website.

COUNCIL MEMBER JORDON MADE A MOTION, SECONDED BY COUNCIL MEMBER SMOAK, TO UPDATE AND INSTALL NEW AUDIO-VISUAL EQUIPMENT IN THE COUNCIL MEETING ROOM IN THE AMOUNT OF \$39,191. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**APPROVED BUDGET AMENDMENT 007-2021
AV EQUIPMENT COUNCIL MEETING ROOM – INCLUDES STREAMING CAPABILITY**

Town Clerk Rote presented for consideration budget amendment 007-2021 in the amount of \$39,191 payable from the unappropriated General Fund Balance to update and install new audio-video equipment in the Council Meeting Room. This item was previously discussed.

COUNCIL MEMBER SMOAK MADE A MOTION, SECONDED BY COUNCIL MEMBER JORDON, TO APPROVE BUDGET AMENDMENT 007-2021 IN THE AMOUNT OF \$39,191, PAYABLE FROM THE UNAPPROPRIATED GENERAL FUND BALANCE TO UPDATE AND INSTALL NEW AUDIO-VIDEO EQUIPMENT IN THE COUNCIL MEETING ROOM. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**TOWN OF BUTNER
BUDGET ORDINANCE AMENDMENT**

007 - 2021

BE IT ORDAINED by the Council of the Town of Butner, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
10-8110-5550 Capital outlay – other equipment	\$ 0	\$ 39,191
	=====	=====

This will result in a net increase of \$39,191 in the appropriations of the General Fund. To provide additional revenue for the above, the following revenue will be increased. There is sufficient available Fund Balance for this appropriation. (Town Hall AV Equipment)

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
10-0000-3991 Appropriated Fund Balance	\$ 0	\$ 39,191
	\$ 0	\$ 39,191
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Town Clerk, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th day of January 2021.

APPROVED CONTRACT WITH CRISISTEC – EOP, COOP, COG & STORM DEBRIS PLANS

Town Clerk Rote presented for consideration approving a contract with CrisisTEC in the amount of \$16,900 to develop an Emergency Operations Plan (EOP) that includes a Continuity of Operations Plan (COOP), Continuity of Government Plan (COG) and Disaster Debris Management Plan; authorizing the Town Attorney to finalize and the Town Manager to execute the contract.

The Town does not have a comprehensive Emergency Operations Plan or a Disaster Debris Management Plan. Staff considered three proposals and recommended CrisisTEC. They were the lowest proposal and will conduct an exercise with staff prior to the final documentation. This item was included in the FY 20-21 budget.

COUNCIL MEMBER LANE MADE A MOTION, SECONDED BY MPT MCKELLAR, TO APPROVE A CONTRACT WITH CRISISTEC IN THE AMOUNT OF \$16,900 TO DEVELOP AN EOP, A COOP, A COG AND A DISASTER DEBRIS MANAGEMENT PLAN; AUTHORIZE THE TOWN ATTORNEY TO FINALIZE AND THE TOWN MANAGER TO EXECUTE THE CONTRACT. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

REAPPOINT WYVETTE THOMPSON TO BOA – TERM EXPIRING JAN. 2024

Mayor Turner presented for consideration reappointing Wyvette Thompson to the Butner Board of Adjustment (BOA) for a 3-year term expiring January 2024. Ms. Thompson would like to continue serving on the BOA, which meets the fourth Thursday of the month as needed.

COUNCIL MEMBER SMOAK MADE A MOTION, SECONDED BY COUNCIL MEMBER LANE, TO REAPPOINT WYVETTE THOMPSON TO THE BUTNER BOA FOR A 3-YEAR TERM EXPIRING JANUARY 2024. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

LINDA JORDON APPOINTED TO SGWASA BOARD
FILL VACANT SEAT - TERM EXPIRES NOVEMBER 2022

The Town needed to fill the vacant Butner representative on the SGWASA Board seat with term expiring November 2022. Previous Council Member Gooch represented Butner on the SGWASA Board. When he accepted the appointment to serve as District 7 County Commissioner, he also filled the County seat on the SGWASA Board.

Mayor Turner opened the floor for nominations

Council Member Lane nominated Council Member Jordon, stating her knowledge of SGWASA and past experience on their Board. MPT McKellar seconded the nomination. No other nominations were made.

Mayor Turner closed the floor for nominations and a vote was taken.

BY UNANIMOUS VOTE, COUNCIL MEMBER JORDON WAS APPOINTED AS THE BUTNER REPRESENTATIVE ON THE SGWASA BOARD WITH TERM EXPIRING NOVEMBER 2022.

MANAGER'S REPORT JANUARY 2021
KARTS AND STOP SIGNS IN WYNGATE DISCUSSED

In addition to the following report, TM Marrow expanded on using the KARTS program. He discussed with County Manager Felts and KARTS to utilize their transportation services in the southern part of the county. It was pointed out that coordination is done through Senior Services. KARTS does have some presence in Butner, especially along the HWY 56 Corridor; however additional coverage would be beneficial. The Town will update their website and Facebook pages with further information on how to use the service. It can also be included in the upcoming newsletter. Marrow also explained that he has discussed with Planner Ciriello about working with the Durham RPO for potential transportation services with a route that includes Durham, Treyburn, Butner and Creedmoor. They have indicated that they are interested in providing transportation from Durham to our area.

He also explained the request from the Wynngate HOA to install stop signs in several locations to slow traffic. With the help of PW Director Daniel, their research has found that stop signs do not slow traffic, and actually do the opposite. He also pointed out that the Town must adopt an ordinance to install stop signs. It was suggested to use other traffic calming options, such as signs "Drive like your Children Lives Here", speedbumps (not desirable due to emergency vehicle problems) and speed limit enforcement. Council asked him to convey his finding to the Wynngate HOA.

- I recently saw where Granville County (Senior Center) has been awarded a NCDOT 5310 Grant of approximately \$500,000 for Shuttle services for seniors such as transit for doctor appointments, Pharmacy trips, grocery shopping, etc. The County contracts with KARTS out of Vance County for these transit services. Karts serves Vance, Granville, Warren and Franklin Counties. I have contacted KARTS to see if these services can be extended to Butner, Stem, and Creedmoor area. Due to the holidays, these conversations will continue sometime in January.
- I've been working with Department heads to make sure all of our CARES money is spent by December 31, 2020. We purchased all types of PPE facemask and sanitizing equipment for Town Hall, BPS, and all playgrounds, etc. The vast majority was spent on BPS salaries to cover COVID 19 interactions with the public.
- The Town has been getting several request recently for Three-way and even Four-way stop signs. Because of these requests, Reid and I have been looking into NCDOT guidelines for such request and larger Cities like Raleigh and Durham to see what type of engineering studies are conducted for their decision making. See attachment from Durham's website. Stop signs can actually increase speeds due to lost time slowing down for them. They are poor deterrents for preventing cut through, and too many stop signs cause drivers to ignore them all together! In addition, the Town must adopt an ordinance before any new stops signs are installed. We may need to revisit this.
- Attended swearing in for new BPS officer.

- Hope everyone enjoyed his or her Christmas box dinner. Liz Davis and Susan Hiscocks made the vendor selection and menu.

PLANNING, PARKS AND RECREATION REPORT

TM presented and reviewed Planning Director Ciriello’s monthly report as follows. He noted that the Eastend Connector should be open soon. It is delayed due to a railroad bridge issue.

Planning Department December 2020

ACTIVE SITE PLANS	November – December
Site Plans	2
Subdivisions - Residential	0
Subdivisions - Other	0
Rezoning	0
PERMITS	
Residential	2
Commercial	1
Accessory	2
Other	0
EST. CONSTRUCTION VALUE	\$477,000
CODE ENFORCEMENT	
New	0
Total Open	2
Extension Given	0
Non-responsive	0
Gained Compliance	0

- Staff held a virtual workshop with Planning Board to review 2040 Goals and Objectives. A packet for remote input on the Future Land Use Map was mailed Christmas week to Planning Board and Town Council members. Staff met with LDO consultant for a ½-day work session.
- Staff attended the Hazard Mitigation Plan update meeting. Information about the Update is posted on the Town website and Facebook page.
- Newsletter issued and mailed.
- Staff participated in two storm water committee meetings.
- Staff is receiving 2020 Census data releases about shopping, housing, and migration. NC continues to be the fourth most popular destination for internal US migration after Florida, Texas, and California. This has been consistent throughout the 2010s. Population estimates expected to be accepted by the President on December 30, 2020 and then released to the public. Among other impacts, population estimates will determine changes to Urban Areas, which may affect our membership in the regional transportation planning organization if the Durham Urban Area expands. As you know, as of 2019, we a part of the Durham-Chapel Hill Metropolitan Area and the Raleigh-Durham Consolidated Metropolitan Area.
- Food Lion Distribution is increasing their parking facilities by 149 spaces. The Project has been approved and may begin construction.

- Jarco Supply is constructing a new office building next to existing facility on E. Lyon Station Rd. They are awaiting final stormwater approval prior to zoning permit issuance.
- Staff has completed the initial review for a Tractor Supply on E. Lyon Station Rd. and is awaiting resubmittals for further zoning review.
- A new Creedmoor Fuel distribution business will locate on E. Lyon Station Rd. Their Stormwater Permit has been submitted. Minor Subdivision plat approved to separate uses and staff is awaiting first set of plans for zoning review.
- Staff is awaiting plan submittal for zoning review of the Altec chassis storage expansion phases 2 & 3. Stormwater deposit was received.
- Staff met with SGWASA to refine Development Review process
- Met with a Fence Manufacturing company who is considering a location off East Lyon Station Rd.
- Permits issued in 2020: Stormwater 3, Minor Subdivision 2, Site Plan 4, New Business 7, Sign 7, Accessory /Additions 29 and SF 35.

PUBLIC SAFETY REPORT

In addition to his report, Chief Champion noted that they have all positions filled. This has been the first time since they were approved to hire four additional officers.

FIRE SERVICES

Notable Fire Calls and Calls for Services since the last meeting

**Fire Incidents November 2020
November 22-December 28**

Fire Alarm Activations	13
Motor Vehicle Collisions	10
Smoke/Odor Scare	5
Grass/Brush Fire	3
Mutual Aid	3
Cancelled/False Call	3
Structure Fire	1
Total Number of Incidents	38

Notable Incidents

Dryer/Structure fire at 206 Central Ave (Espresso Laundry)

POLICE SERVICES

911 Hang Up Calls -	9
Animal Complaints -	6
Arrest -	27
B & E Structures -	2
B & E Motor Vehicles -	7
Communicating Threats -	2
Disturbances -	13
DWI -	5

EMS Calls -	8
Juvenile Complaints -	2
Larcenies -	14
Larceny of Motor Vehicles	2
Traffic Stops -	171
Citations issued -	70
Traffic Check Points-	1
Vehicle Crashes"10-50's" -	25
Ride Along -	0
Robbery -	1
Property Checks-	905
Operations Reports Code#5-	268
Calls Resolved without Reports-	1239

Notable Incidents

On December 2, 2020, a robbery occurred at All Spins (301 West C Street). Two suspects displayed firearms and took an undisclosed amount of currency from the establishment.

Chief's Notes

Officer D. Tanner and D. Davies have completed and passed the Basic Law Enforcement Training at Vance-Granville Community College. We are waiting on their Probationary Certificates so that they can be sworn in and begin their Field Training. C. Coeburn will begin employment on January 4, 2020. Mr. Coeburn has completed BLET.

Community Watch Meeting: The January Community Watch meeting has been canceled.

MAYOR'S REPORT

Mayor Turner presented the following report, noting that he participated in several webinars including the Mayor's association, which discussed the NCLM Advocacy goals.

Nearly everything I had scheduled for December was either cancelled or postponed.

- I attend a webinar for elected officials on budgets given by the Government Finance Officers Association. It was interesting and informative.
- I participated in the Murdoch Center's Christmas parade. It was thoroughly enjoyed by their residents.

COUNCIL COMMENTS

Council Members expressed appreciation to the Beautification Committee, staff and all those involved in decorating the Town and Gazebo Park for Christmas. The BCA was also thanked for a successful Christmas in the Park Drive-thru. Over 80 cars participated. It was observed that many families visited Gazebo Park and took photographs.

Council discussed submitting advocacy goal preferences to the NCLM. Municipalities were asked to choose 10 of 17 advocacy goals and submit the results on-line by a Town delegate. This was a new process. In the past, the items were discussed at a NCLM conference with the preferences submitted at the end of the day by the delegate. Previously Mayor Turner was the only Conference attendee so he also became the delegate. Because Mayor Turner previously submitted the preferences, he went ahead and submitted them on-line in December. There was

some confusion and other members did not get an opportunity to provide input before the preferences were submitted. Council Member Jordon, who is on the League's Legislative Committee, will check to see if Butner could resubmit their preferences because the deadline is not until January 14. This would give Council Members a chance to weigh-in on the advocacy goal choices. The Mayor apologized for any confusion. He encouraged Council Members to participate in some of the webinars offered and hopefully next year there will be more opportunity to attend meetings in person.

Council Member Jordon reported that the Martin Luther King Breakfast will not be held in person but the speaker and the top two essay winners will participate virtually. This year, almost 100 essays were submitted with participation from every middle and high school in the county.

ADJOURNMENT

WITH THERE BEING NO FURTHER BUSINESS, AT APPROXIMATELY 8:35 PM, COUNCIL MEMBER JORDON MADE A MOTION, SECONDED BY COUNCIL MEMBER LANE, TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Minutes prepared by
Barbara J. Rote, CMC, NCCMC Town Clerk

ATTEST:

Terry Turner, Mayor