

Interim Town Manager's Report

May 4, 2023

General Overview. Along with normal calendars, the major emphasis during the month of April has been focused on the budget planning process for the upcoming fiscal year. The Town Council and staff met in budget workshops during the month to consider funding strategies for the Town's goals for FY 2023-24. The Proposed Budget presented to the Town Council in this May 4th meeting will be considered for adoption after a public hearing on June 1, 2023, during the Council's regular monthly meeting.

Sidewalk Improvements Project. Project construction is scheduled to begin in early May, contingent upon the Sedimentation and Erosion Control Permit being issued by the State. A pre-construction meeting was held on April 17 with Hamlett Associates, the construction company selected by the Town. Hamlett will utilize Piedmont Paving, Inc. as a subcontractor for a large portion of the paving aspects of the project.

Public Safety Building Driveway/Parking Lot Replacement. The Town's engineering firm, Davis-Martin-Powell, has informed staff that the project will likely begin construction during early to mid-summer. Design work by DMP is currently well underway. Included in the project will be changing a handicapped parking space as an alternate bid to better accommodate ADA compliance requirements.

Monthly Meeting with SGWASA. The Mayor and Interim Town Manager met with SGWASA Executive Director, Scott Schroyer, on April 19. Along with a \$30 million grant from the State, SGWASA has submitted a loan application to USDA Rural Development for up to \$40 million to improve its collection (sewer) capacity issues. Further, both the Town of Butner and SGWASA currently have office space challenges for housing administrative and customer relations staff. Such needs will intensify as growth continues. Unless the Camp Butner Conference Room is sectioned off into offices, long-term solutions must be identified. Otherwise, the current building is limited in its ability to accommodate significant expansion for either party. SGWASA recognizes the benefit of shared leased space at the Town Hall as it affords them great opportunities to use the council chambers and

conference rooms on site. Mr. Schroyer is considering issuing an RFP for a space needs study during the upcoming fiscal year to better identify and quantify space needs in all its facilities, including its rental office space in Town Hall. If the Town is unable to accommodate expansion on the existing property, SGWASA would hope to find property to lease/purchase close to the Butner Town Hall so the council chambers could still be easily accessible and available for SGWASA Board of Directors meetings. It is important to keep SGWASA's administration and customer service operations in Butner, as its close proximity to the Town's central area is beneficial in drawing citizens to the immediate vicinity.