

***The Town of Butner
North Carolina***



Town Budget

Presented to the Butner Town Council

And

Adopted on June 3, 2021

For the Fiscal Year July 1, 2021 through June 30, 2022

Thomas Marrow, Town Manager, Budget Officer

Susan Hiscocks, Finance Director

Gloria Bauer, Accounting Specialist

Finance Committee:

Michel Branch, Chairman – Bill McKellar – Vickie Smoak

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Town of Butner
P. O. Box 270
Butner, NC 27509
Tel 919-575-3032 Fax 919-575-3034
www.butnenc.org

Terry Turner, Mayor

Thomas S. Marrow, Manager



May 6, 2021

To the Honorable Mayor Terry Turner
and Members of the Butner Town Council

Pursuant to the North Carolina Local Budget and Fiscal Control Act § 159-11 of the North Carolina General Statutes (NCGS), I respectfully present the Fiscal Year (FY) 2021-2022 Budget for your review and consideration. The following message summarizes and highlights significant elements of the budget.

This year, we have again taken a conservative approach to revenue forecasts. It is uncertain how consumers spending habits may change as we enter a post-COVID health crisis era. As restrictions are lifted, we do not know if buying will continue to be focused on spending local and online or if shoppers will return to purchasing in retail centers that tend to be located in more metropolitan areas. Stimulus payments provided a boost to the economy in 2020 and early 2021. We do not know if there will be more stimulus payments to taxpayers in the upcoming fiscal year to spur consumer spending.

General Fund Revenues

Ad valorem tax collections is the largest source of revenue for the Town, making up approximately 36% of the General Fund's revenues. The proposed budget will set an ad valorem tax rate of \$0.395, a \$0.03 increase from FY 2020-2021. This increase is needed to help cover increased costs of operating the Town. We have very limited sources of revenue and if taxes are not increased, we will erode our Fund Balance by using our savings to balance the budget each year. A collections rate of 98.6% was used to calculate the ad valorem revenue estimate. The net valuation of taxable property for 2021 is \$624,150,093 for real and personal property and \$55,818,779 for motor vehicles. This valuation is almost 7% higher than the amount of net taxable real and personal property in 2020.

Our second largest source of revenue in the General Fund is the distribution of sales tax proceeds. Sales taxes are approximately 32% of our total General Fund revenues. Sales tax revenue in FY 20-21 increased by approximately 13.5%. This level of growth is very unusual and not sustainable, therefore a modest growth of 2.5% in sales tax proceeds is budgeted for the upcoming year.

\$207,081 of unrestricted Fund Balance will be appropriated to balance the General Fund budget.

General Fund Expenditures

The General Fund provides for the majority of the day to day operations of the Town of Butner. Those services include general government; public safety; environmental protection; economic and physical development; culture and recreation and transportation. The total proposed budget for Fiscal Year 2021-2022 by function is:

General government	\$ 1,275,632
Public safety	4,749,855
Public works	450,334
Environmental protection	37,000
Economic development	261,827
Culture and recreation	<u>538,189</u>
Total	\$ 7,312,837

The cost of salaries and benefits is the largest area of expenditures for the Town – approximately 75% of the total General Fund budgeted expenditures. The proposed budget includes a 2% cost of living raise for employees and annual merit raises up to 2.75%, based on performance and point in pay grade. There are no new positions in the proposed budget.

Butner Public Safety accounts for approximately 65% of the General Fund Budget. 74% of the Town's full-time employees work in this department and it operates 24 hours a day seven days a week.

One new expansion of service in Public Safety is the proposed addition of two K9 dogs. These dogs would be used to detect various drugs and search for fleeing suspects and missing persons.

The Capital Outlay requests included in the General Fund proposed budget are as follows:

- Upgrading the audio-visual equipment in the Camp Butner room - \$13,300
- Two Chevrolet Tahoes with equipment and graphics - \$121,161
- Evidence/storage shed with foundation and wiring - \$22,000
- Two K9 drug dogs and training - \$23,000
- Two K9 car kennels - \$11,209
- Renovation of upstairs restrooms at Public Safety - \$22,000
- Repair concrete pad behind Public Safety Station - \$100,000
- Monument sign at Gazebo Park - \$ 40,000

Debt Service

FY 21-22 marks the year of the final payment on the loan for the construction of the Butner Athletic Park. The final payment will be \$103,270 - \$100,000 of principal and \$3,270 of interest. This is the only debt owed by the Town of Butner.

Powell Bill Fund

Powell Bill funding is based largely on the volume of motor fuel taxed by the State and on the value of vehicles purchased and titled in North Carolina. The amount each municipality receives is based on population and miles of streets owned by a municipality. For FY 2021-2022, based on the funding formula of \$17.48 per capita and \$1,458.01 per mile of streets, the projected funding for the Town is \$163,480.

Pursuant to G.S. §136-41.1 through §136-41.4, Powell Bill funds shall only be expended for the purposes of maintain, repairing, construction, reconstruction or widening of local streets that are the responsibility of the municipality or for planning, construction, and maintenance of bikeways or sidewalks along public streets and highways.

We do not anticipate any large street projects in FY 21-22 but we will install new sidewalks along D Street from Central Avenue to 12th Street, along 12th Street from D Street to E Street, and along E Street from 12th Street to Central Avenue.

Special Revenue Fund – Local Vehicle Fee

As allowed by North Carolina General Statutes §20-97(b), we have elected to levy a \$10 licensing tax on any motor vehicle resident in the Town of Butner. The first \$5.00 of the tax will go be a revenue for the General Fund. The remaining \$5 must be used for maintaining, repairing, constructing, reconstructing, widening or improving public streets in the Town that do not form a part of the State highway system. There are approximately 6,235 registered in the Town of Butner, which will produce an estimated revenue of \$30,000.

These funds will be reserved as a restricted revenue until they are used for an authorized street improvement purpose.

Stormwater Fund

The Town has elected to impose a fee to all property owners to provide the revenue to offset the costs that will be incurred by Butner because of Falls Lake being named as an impaired body of drinking water by the Environmental Protection Agency.

The following stormwater activities are provided for in the FY 2021-2022 budget:

- Drainage system operation and maintenance
- Stormwater services manager (Butner's share)
- Participation in UNRBA Interim Alternative Implementation Approach development
- MS4 Permit audit

The Stormwater Fund absorbs a percentage of the salary and benefits of the staff of the Planning and Zoning Department and the Public Works Department. This will prevent the General Fund from supplementing the costs of stormwater related activities performed by Town employees.

The FY 2021-2022 budget for the Stormwater Fund is \$597,059.

Conclusion

The proposed budget for the fiscal year ending June 30, 2022 provides funding for several items that have been deferred for several years due to competing priorities. We are also now back on our planned replacement schedule for vehicles for Butner Public Safety. The level of funding provided in this budget will allow the Town to maintain the current level of service to the citizens of the Town of Butner.

Thank you for your continued support to the employees and residents of Butner.

Sincerely,



Thomas S. Marrow,
Town Manager



Town of Butner
415 Central Avenue, Suite A
Butner, North Carolina 27509

TOWN OF BUTNER, NORTH CAROLINA
 BUDGET ORDINANCE FOR FISCAL YEAR 2021-2022

BE IT ORDAINED by the Mayor and Council of the Town of Butner, North Carolina in a regular session assembled June 3, 2021.

Section I. **\$7,246,033** is appropriated for the operation of Butner government and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022 according to the following General Fund Summary:

GENERAL FUND SUMMARY

General Government	\$ 1,273,967
Public Safety	4,697,690
Transportation	438,310
Natural Resource Conservation	37,000
Economic and Physical Development	259,878
Cultural and Recreational	435,918
Debt Service	103,270
Total General Fund Expense	<u>\$ 7,246,033</u>

Section II. Revenues

Taxes - Ad Valorem	\$ 2,389,291
Other Taxes and Fees	37,300
Intergovernmental Revenues	3,831,377
Economic and Physical Development Revenues	5,000
Cultural and Recreational Revenues	63,370
Rents and Royalties	66,000
Street Assessments	2,000
Miscellaneous Revenues	1,280
Other Sources of Revenue	516,000
Appropriated Fund Balance	334,415
Total General Fund Revenues	<u>\$ 7,246,033</u>

Section III. Powell Bill

Powell Bill Summary

Powell Bill Entitlement	\$ 163,380
Miscellaneous Revenues	100
Appropriated Fund Balance	\$ 236,520
Total Powell Bill Revenues	\$ 400,000

Powell Bill Expenses	\$ 400,000
Total Powell Bill Expenditures	\$ 400,000

Section IV. Stormwater Fund

Stormwater Fund Summary

Stormwater Fees	\$ 387,856
Miscellaneous Revenues	\$ 200
Appropriated Fund Balance	\$ 232,012
Total Stormwater Fund Revenues	\$ 620,068

Stormwater Utility Administrative Expenses	\$ 185,929
Stormwater Utility Operating Expenses	\$ 434,139
Total Stormwater Fund Expenditures	\$ 620,068

Section V. Special Revenue Fund

Special Revenue Fund - Street Improvements

Registered Motor Vehicle Fee	\$ 29,850
Total Stormwater Fund Revenues	\$ 29,850

Street Improvement Expenses	\$ 29,850
Total Stormwater Fund Expenditures	\$ 29,850

Section VI. Tax Rate: There is hereby levied for the Fiscal Year ending June 30, 2022 the following rate of taxes on each \$100 assessed valuation of taxable property as listed as of January 1, 2021:

Tax Rate = \$0.3650 per 100 Dollars Value

The discount schedule for early payment of taxes is the same as Granville County's schedule.

Section VII. Motor Vehicle Tax: Pursuant to the provisions of General Statute 20-97 (b1) an annual motor vehilce tax in the amount of ten dollars (\$10) is hereby levied upon vehicles resident in the town.

Adopted this 3rd day of June 2021.

Attest:

[SEAL]



Barbara J. Rote

Barbara J. Rote, GMC
Town Clerk

GENERAL FUND REVENUES BY TYPE

TAXES - AD VALOREM 2021 LEVY

3101.20	Taxes - Ad Valorem 2021 Levy	\$2,246,254
3102	Motor vehicle taxes	201,701
3106	Amounts Refunded	(2,000)
3107	Late listing penalty	1,700
3108	Interest on Delinquent Taxes	3,000
3108.01	Vehicle tax system interest distribution	1,400
3109	Discounts	(20,000)
3195	Collections Contract	(33,764)
3196	Collection fee - motor vehicle taxes	(9,000)
		<hr/>
		\$2,389,291

OTHER TAXES AND FEES

3103	Local Vehicle Tax	\$28,000
3325.01	Alarm Fees	9200
3325.02	Fingerprinting Fees	100
		<hr/>
		\$37,300

INTERGOVERNMENTAL REVENUES

3231	1% Local Option Sales Tax (Article 39)	\$592,690
3232	1/2% Local Option Sales Tax (Article 40)	555,706
3233	1/2% Local Option Sales Tax (Article 42)	310,119
3234	City Hold Harmless	629,785
3235	1/2% Local Option Sales Tax (Article 44)	190,932
3261	Telecommunications Tax	43,600
3302.01	DHHS Agreement for Public Safety/Fire Protection	842,606
3302.03	Granville County Fire Department Allocation	72,000
3302.04	Granville Co. Recreation Funding	25,885
3302.05	State Fire Protection Grant	84,324
3303	Non-Federal Restricted Revenues	11,250
3319	Solid Waste Disposal Tax Distribution	5,950
3320	Video programming distribution	7,849
3322	Beer and Wines Sales Tax	35,130
3323	Court facilities fees	2,000
3324	Utility Franchise Tax	401,551
3332	ABC profits	20,000
		<hr/>
		\$3,831,377

	ECONOMIC & PHYSICAL DEVELOPMENT	
3491	Planning & Zoning Fees	\$5,000
		<u>\$5,000</u>
	CULTURAL AND RECREATIONAL	
3615	Lake Holt Income	\$5,500
3616	Soldier's Memorial Sports Arena	16,700
3617	Yard Sale Fees	550
3618	Gazebo Park Rental	420
3619	BAP User Fees	32,300
3620	Concession Fees	7,000
3621	D Street Ballfield rent	900
		<u>\$63,370</u>
	ASSESSMENTS	
3832.01	Assessment principal	\$2,000
		<u>\$2,000</u>
	RENTS AND ROYALTIES	
3834	Rents	\$66,000
		<u>\$66,000</u>
	MISCELLANEOUS REVENUE	
3830	Miscellaneous Revenue	\$500
3831	Investment Earnings	780
3837	Tax Refunds- Sales and Use	
		<u>\$1,280</u>
	OTHER SOURCES OF REVENUE	
3835	Sale of Fixed Assets	\$16,000
3839	Sale of Infastructure - SGWASA	500,000
		<u>\$516,000</u>
	APPROPRIATED FUND BALANCE	
3991	Fund Balance Appropriated	\$334,415
		<u>\$334,415</u>
Total		<u><u>\$7,246,033</u></u>

GENERAL FUND EXPENSES BY FUNCTION

GENERAL GOVERNMENT

4110	Council and Mayor	\$164,342
4120	Administration	532,621
4130	Finance	226,606
4150	Legal	46,636
4190	Town Hall	54,207
4191	Landscape and Beautification	10,500
4192	Christmas Decorations	23,500
4193	EMS Building	1,400
4194	600 Central Avenue Property	4,000
4195	Non-Departmental	156,183
4196	Umstead Corrections Property	5,672
8110	Other Equipment	13,300
9700	Sales Tax	30,000
9701	Sales Tax Paid on Contracts	5,000
		<hr/>
		\$1,273,967

PUBLIC SAFETY

4310	Police and Fire	\$4,383,121
4311	Training Center	12,200
8120	Capital Outlay - Police and Fire	302,369
		<hr/>
		\$4,697,690

TRANSPORTATION

4510	Transportation / Public Works	\$438,310
		<hr/>
		\$438,310

NATURAL RESOURCE CONSERVATION

4711	Recycling Center	\$31,000
4750	Forestry & Nursery	6,000
		<hr/>
		\$37,000

ECONOMIC AND PHYSICAL DEVELOPMENT

4910	Planning and Zoning	\$209,878
4920	Economic Development	50,000
		<hr/>
		\$259,878

CULTURAL AND RECREATIONAL

6120	Recreation	\$25,000
6121	Butner Athletic Park	295,318
6122	D Street Ball Field	3,500
6131	Gazebo Park	12,700
6150	Lake Holt	8,000
6160	Soldier's Memeorial Sports Arena	33,700
6173	Community Events	17,700
8170	Other Structures & Improvements	40,000
		<hr/>
		\$435,918

DEBT SERVICE

9102	Debt Service - Butner Athletic Park	\$103,270
		\$103,270

Total **\$7,246,033**

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TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Fund: 10 - General Fund			
REVENUES			
Department: 0000 - Non-Departmental			
3101.21	Taxes - Ad Valorem 2021 Levy	\$ 2,246,254	
3102	Motor vehicle taxes	201,701	
3103	Local Vehicle Tax	28,000	
3106	Amounts Refunded	(2,000)	
3107	Late listing penalty	1,700	
3108	Interest on Delinquent Taxes	3,000	
3108.01	Vehicle tax system interest distribution	1,400	
3109	Discounts	(20,000)	
3195	Collections Contract	(33,764)	
3196	Collection fee - motor vehicle taxes	(9,000)	
3231	1% Local Option Sales Tax (Article 39)	592,690	
3232	1/2% Local Option Sales Tax (Article 40)	555,706	
3233	1/2% Local Option Sales Tax (Article 42)	310,119	
3234	City Hold Harmless	629,785	
3235	1/2% Local Option Sales Tax (Article 44)	190,932	
3261	Telecommunications Tax	43,600	
3302.01	DHHS Agreement for Public Safety/Fire Protection Services	842,606	
3302.03	Granville County Fire Department Allocation	72,000	
3302.04	Granville Co. Recreation Funding	25,885	
3302.05	State Fire Protection Grant	84,324	
3303	Non-Federal Restricted Revenues	11,250	\$10,000 TDA capital outlay grant; \$1,250 TDA mini grant for video
3319	Solid Waste Disposal Tax Distribution	5,950	
3320	Video programming distribution	7,849	
3322	Beer and Wines Sales Tax	35,130	
3323	Court facilities fees	2,000	
3324	Utility Franchise Tax	401,551	\$395,130 Electricity; \$6,421 Gas
3325.01	Alarm Fees	9,200	
3325.02	Fingerprinting fee	100	
3332	ABC profits	20,000	
3491	Planning & Zoning Fees	5,000	
3615	Lake Holt Income	5,500	
3616	Soldier's Memorial Sports Arena	16,700	
3617	Yard Sale Fees	550	
3618	Gazebo Park Rental	420	
3619	BAP User Fees	32,300	
3620	Concession Fees	7,000	
3621	D Street Ballfield rent	900	
3830	Miscellaneous Revenue	500	
3831	Investment Earnings	780	
3832.01	Assessment principal	2,000	
3834	Rents	66,000	
3835	Sale of Fixed Assets	16,000	Sale of 3 police cars - \$12,000; 2 trucks \$4,000
3839	Sale of Infrastructure - SGWASA	500,000	
3991	Fund Balance Appropriated	334,415	
Department Total: 0000 - Non-Departmental		\$ 7,246,033	
REVENUES Total		\$ 7,246,033	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
EXPENSES			
Department: 4110 - Council & Mayor			
5121	Salaries and Wages-Council & Mayor	\$ 56,200	
5181	Social Security Contributions	4,299	
5186	Workers Compensation Contribution	58	
5191	Professional Services- Accounting	25,000	
5199	Professional Services-Other	13,695	\$495 hosting fee; \$2,000 city code; \$6,200 LDO update; \$5,000 town video
5220	Food and Provisions	2,460	\$500 retreat; \$500 Chamber Banq; \$500 COG banq; \$200 Crimestoppers; \$500 Newly Elected reception, \$200 mis. Reception; \$60 water
5260	Office Supplies and Materials	1,000	
5261	Dues and Subscription	16,500	NCLM \$8,662; SOG \$1,071; COG \$4,860; Mayor's Ass \$300; zoom \$180; Chamber \$785
5312	Travel-Meals and Lodging	1,500	
5331	Electricity	1,200	
5341	Printing	7,400	Estimate from Webb + postage increase
5370	Advertising	500	
5371	Public Relations	4,900	Christmas meal \$1,500; parade candy \$700; employee gifts \$1,500; promo items other \$700; Council clothing/statues \$500
5391	Legal Advertising	500	
5395	Training	3,580	\$3,580 ethics, school, conf.
5396	Bank Service Charges	4,000	
5397	Election expense	15,000	estimate from Tonya Burnette
5549	Minor Equipment	1,000	
5699	Contracts, Grants and Subsidies	5,550	Granville Search Rescue \$2,000; Granville Museum \$1,250; Camp Butner Museum \$1,250; MLK Breakfast \$300; Veteran's Affairs \$500; AA5 250
Department Total: 4110 - Council & Mayor		\$ 164,342	
Department: 4120 - Administration			
5122	Salaries and Wages-Regular	\$ 343,693	
5127	Salaries and Wages-Longevity	4,125	
5128	Auto Allowance	7,800	
5129	Cell phone allowance	1,920	
5134	Supplemental Retirement Income Plan	17,391	
5181	Social Security Contributions	27,205	
5182	LGERS Retirement Contribution	40,967	
5183	Medical, Vision and Dental Insurance	30,000	
5183.01	Retiree Health Insurance	4,000	
5186	Workers Compensation Contribution	616	
5199	Professional Services-Other	27,119	Norstar Web based on 2021 \$1,080; shredding \$60; archive social \$2,379; EOP \$17,000; Staff survey \$1,100; Mission, Vision & Values Statements \$5,500
5260	Office Supplies and Materials	5,000	
5261	Dues and Subscription	4,500	PO Box, BC News, Tommy, Liz, Bab
5312	Travel-Meals and Lodging	2,500	Mngr's Mtg - \$240
5325	Postage	2,500	
5341	Printing	2,700	Black and color copies
5395	Training	3,585	Tommy, Liz, Anita Barb
5440	Service and Maintenance Contracts	2,000	Pitney Bowes \$300; ADS \$1050
5549	Minor Equipment	5,000	
Department Total: 4120 - Administration		\$ 532,621	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Department: 4130 - Finance			
5122	Salaries and Wages-Regular	\$ 156,246	
5127	Salaries and Wages-Longevity	2,037	
5129	Cell phone allowance	480	
5134	Supplemental Retirement Income Plan	7,914	
5181	Social Security Contributions	12,109	
5182	LGERS Retirement Contribution	18,234	
5183	Medical, Vision and Dental Insurance	15,000	
5186	Workers Compensation Contribution	286	
5199	Professional Services-Other	5,000	
5260	Office Supplies and Materials	1,800	
5261	Dues and Subscription	2,000	
5312	Travel-Meals and Lodging	2,000	
5395	Training	2,500	
5549	Minor Equipment	1,000	
Department Total: 4130 - Finance		\$ 226,606	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Department: 4150 - Legal			
5126	Salaries and Wages-Temporary and Part Time	\$ 10,800	
5181	Social Security Contributions	826	
5186	Workers Compensation Contribution	10	
5192	Professional Services - Legal	35,000	
Department Total: 4150 - Legal		\$ 46,636	
Department: 4190 - Town Hall			
5210	Household and Cleaning Supplies	\$ 2,500	
5321	Telephone Service	1,000	
5322	Internet and cable television services	2,500	
5331	Electricity	22,000	
5331.02	Leased Lighting	2,000	
5334	Water and Sewer	1,300	
5336	Trash Removal & Recycling Pick-up	1,600	
5351	Repairs and Maintenance - Building and Grounds	12,000	
5549	Minor Equipment	9,307	Livestream Council Meetings to Camp Butner Room - \$3,583; Assisted listening devices - \$2,933; Wireless transmitter - \$791
Department Total: 4190 - Town Hall		\$ 54,207	
Department: 4191 - Landscape & Beautification			
5351	Repairs and Maintenance - Building and Grounds	\$ 5,000	need new flags, poles. And brackets
5359	Other Repairs and Maintenance	1,500	
5439	Rent of Equipment	4,000	lift rental
Department Total: 4191 - Landscape & Beautification		\$ 10,500	
Department: 4192 - Christmas Decorations			
5199	Professional Services-Other	\$ 6,000	new electrical for light poles
5263	Christmas Decorations	9,000	10 Snowflake pole decorations for East C, West B, & HWY 56 - \$6,000; 3-4 lighted outdoor decorations for Gazebo Park - \$1,500;
5293	Shop Supplies	500	
5331	Electricity	2,000	
5439	Rent of Equipment	6,000	extra rent to install more snowflakes and electrical boxes
Department Total: 4192 - Christmas Decorations		\$ 23,500	
Department: 4193 - EMS Building			
5331	Electricity	\$ 1,000	
5351	Repairs and Maintenance - Building and Grounds	400	
Department Total: 4193 - EMS Building		\$ 1,400	
Department: 4194 - 600 Central Ave. Property			
5331	Electricity	\$ 1,500	
5334	Water and Sewer	1,500	
5351	Repairs and Maintenance - Building and Grounds	1,000	rear walk is rotton
Department Total: 4194 - 600 Central Ave. Property		\$ 4,000	
Department: 4195 - Non-Departmental			
5187	Health reimbursement account	\$ 40,000	
5188	Employee assistance program	900	
5189	Employee wellness program	6,000	
5199	Professional Services-Other	3,600	Probenefits FSA administration
5251	Motor Fuel and Oil	400	
5357	Stormwater fees	12,766	
5439	Rent of Equipment	2,438	Ricoh copier lease
5451	Property and Liability Insurance	87,579	
5456	Insurance claims and deductibles	2,500	
Department Total: 4195 - Non-Departmental		\$ 156,183	
Department: 4196 - Umstead Corrections Property			
5251	Motor Fuel and Oil	\$ 800	
5293	Shop Supplies	800	
5351	Repairs and Maintenance - Building and Grounds	1,500	
5357	Stormwater fees	2,572	
Department Total: 4196 - Umstead Corrections Property		\$ 5,672	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Department: 4310 - Public Safety			
5122	Salaries and Wages-Regular	\$ 287,386	
5123	Salaries and wages - LEO	2,363,234	
5123.03	Salaries and wages - holiday pay	85,199	
5123.06	Salaries and wages - callback/standby	13,471	
5126	Salaries and Wages-Temporary and Part Time	17,303	
5127	Salaries and Wages-Longevity	35,604	
5129	Cell phone allowance	2,400	
5131	Separation allowance - LEO	71,396	
5133	Special retirement income plan - LEO 401(k)	119,813	
5134	Supplemental Retirement Income Plan	13,633	
5181	Social Security Contributions	210,961	
5182	LGERS Retirement Contribution	323,220	
5183	Medical, Vision and Dental Insurance	315,000	
5186	Workers Compensation Contribution	72,051	
5193	Professional Services-Medical	6,000	
5196	Professional Services-Human Resources Services	6,000	Assessment center
5199	Professional Services-Other	150	
5210	Household and Cleaning Supplies	2,000	
5211	Awards	150	2 retirements
5212	Uniforms	17,000	
5213	Security and safety supplies	60,000	\$4875 Body armor Replace 4 officers, 2 planned vacancies; \$3,000 Ammo;\$5000 Forestry Grant ; \$15000 Turnout gear Replace 4 sets, 2 vacancies) \$4375 Unication Pagers, \$2200 2-SCBA bottles, \$1600 Taser Cartidges for training,
5214	K9 supplies	3,000	2-K9 kennels, Dog food, vet services
5220	Food and Provisions	1,000	
5231	Training	9,000	
5250	Oils & lubricants	500	
5251	Motor Fuel and Oil	65,000	
5252	Tires and Tubes	9,000	
5253	Parts	18,000	
5260	Office Supplies and Materials	4,000	
5261	Dues and Subscription	1,000	
5292	Small Tools & Equipment	1,000	
5312	Travel-Meals and Lodging	1,500	
5313	Travel - mileage	500	
5314	Travel - prisoner transportation	500	
5321	Telephone Service	9,500	VC3 (\$651.47) Frontier (2 Lines-\$56.55 per line) +3%
5322	Internet and cable television services	8,700	
5325	Postage	300	
5331	Electricity	16,000	
5333	Natural Gas	2,700	
5334	Water and Sewer	4,600	
5336	Trash Removal & Recycling Pick-up	850	
5341	Printing	500	
5351	Repairs and Maintenance - Building and Grounds	20,000	Generator fuel tank; HVAC units,
5352	Repairs and Maintenance - Equipment	15,000	Service & testing pumps; Ladder & ariel testing; RADAR LIDAR, SCBA tests, Camera Repairs
5353	Repairs and Maintenance - Vehicles	40,000	Re-wrap 2 patrol vehicles (\$3950) and DWI Trailer (\$1850), Yearly service on fire apparatus
5370	Advertising	500	
5371	Public Relations	3,000	National Night Out, Fire Prevention Week

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
5383	Computer Software	7,500	Southern Software (\$4416) FirePrograms (\$2766) +3%
5384	Computer Hosting	100,000	
5391	Legal Advertising	500	
5398	Employee education assistance	3,000	
5439	Rent of Equipment	500	
5440	Service and Maintenance Contracts	10,000	Pest control; Whitco, Safe Air System, CEI, Elevator, SIRCHIE, DCI
5498	Undercover investigations	2,000	
5520	Computer Equipment	2,000	
Department Total: 4310 - Public Safety		\$ 4,383,121	
Department: 4311 - BPS Training Center			
5210	Household and Cleaning Supplies	\$ 500	
5292	Small Tools & Equipment	2,000	
5322	Internet and cable television services	2,200	
5331	Electricity	3,000	
5334	Water and Sewer	1,500	
5351	Repairs and Maintenance - Building and Grounds	2,000	
5440	Service and Maintenance Contracts	1,000	Preventative maintenance on workout machinery
Department Total: 4311 - BPS Training Center		\$ 12,200	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Department: 4510 - Public Works			
5122	Salaries and Wages-Regular	\$ 209,268	
5126	Salaries and Wages-Temporary and Part Time	7,500	
5127	Salaries and Wages-Longevity	2,574	
5129	Cell phone allowance	1,920	
5134	Supplemental Retirement Income Plan	10,592	
5181	Social Security Contributions	21,711	
5182	LGERS Retirement Contribution	24,404	
5183	Medical, Vision and Dental Insurance	30,000	
5186	Workers Compensation Contribution	8,991	
5199	Professional Services-Other	25,000	Potential drilling required to install new light poles on Hwy 56 and Lyon Station Rd.
5212	Uniforms	7,000	
5213	Security and safety supplies	500	
5251	Motor Fuel and Oil	12,000	
5252	Tires and Tubes	3,000	
5292	Small Tools & Equipment	3,000	
5293	Shop Supplies	3,000	
5294	Street Signs	1,000	
5321	Telephone Service	500	
5322	Internet and cable television services	2,200	
5331	Electricity	5,000	
5331.01	Street Light Electricity	25,000	
5333	Natural Gas	1,500	
5334	Water and Sewer	1,650	
5338	Landfill Fees	1,000	
5351	Repairs and Maintenance - Building and Grounds	5,000	
5352	Repairs and Maintenance - Equipment	10,000	
5353	Repairs and Maintenance - Vehicles	10,000	
5355	Repairs and Maintenance - Streets	3,000	
5395	Training	2,000	joe and thomas to pesticide class
Department Total: 4510 - Public Works		\$ 438,310	
Department: 4711 - Recycling Center			
5336	Trash Removal & Recycling Pick-up	\$ 30,000	
5351	Repairs and Maintenance - Building and Grounds	1,000	
Department Total: 4711 - Recycling Center		\$ 31,000	
Department: 4750 - Forestry & Nursery			
5199	Professional Services-Other	\$ 3,000	
5358	Tree damage	3,000	
Department Total: 4750 - Forestry & Nursery		\$ 6,000	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Department: 4910 - Planning & Zoning			
5122	Salaries and Wages-Regular	\$ 102,623	
5127	Salaries and Wages-Longevity	997	
5129	Cell phone allowance	480	
5134	Supplemental Retirement Income Plan	5,181	
5181	Social Security Contributions	7,927	
5182	LGERS Retirement Contribution	11,937	
5183	Medical, Vision and Dental Insurance	10,650	
5186	Workers Compensation Contribution	2,283	
5199	Professional Services-Other	50,000	Phase 4 LDO Update and Umstead Town Center Guidelines
5242	Code enforcement	1,500	Combine vehicle and building removal with lot clearing into "Code Enforcement" - monies to mitigate / resolve violations.
5260	Office Supplies and Materials	1,000	
5261	Dues and Subscription	1,500	\$437 for AICP/APA Dues for Katie in 21; continue Zoom; BizJournal. May add membership for National Town Builders Association or Urban Land Institute to help with Umstead and Small Area development.
5262	GIS	2,200	Includes \$1200 annually to use same contractor as GC. Upon review of the Granville GIS website, and feedback from citizens who have been confused with its layout, we would hire the same consultant as the County to create our own dedicated GIS website that may be linked on both our webpage, and the County's. This will allow us to streamline the information to fit the needs of the Town, including additional layers when needed, and would reduce the time it takes to update our own parcel data.
5312	Travel-Meals and Lodging	2,000	
5321	Telephone Service	750	
5325	Postage	100	
5341	Printing	1,500	To cover printing of 2040 Plan, new LDOs, and mailings for public meetings associated with these.
5370	Advertising	250	To advertise public planning meetings for long-range planning projects.
5391	Legal Advertising	4,000	Money for legal announcements associated with rezonings, variances, public hearings for adoptions. There should much more of this in 22 b/c of LDO and 2040.
5395	Training	2,250	Expect basic maintenance training and KT AICP Exam for 22.
5549	Minor Equipment	750	
Department Total: 4910 - Planning & Zoning		\$ 209,878	
Department: 4920 - Economic Development			
5699	Contracts, Grants and Subsidies	\$ 50,000	Rice Wraps
Department Total: 4920 - Economic Development		\$ 50,000	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Department: 6120 - Recreation			
5199	Professional Services-Other	\$ 25,000	Tar River Land Conservancy hiking trails
Department Total: 6120 - Recreation		\$ 25,000	
Department: 6121 - Butner Athletic Park			
5122	Salaries and Wages-Regular	\$ 95,745	
5126	Salaries and Wages-Temporary and Part Time	40,000	
5127	Salaries and Wages-Longevity	1,188	
5129	Cell phone allowance	960	
5134	Supplemental Retirement Income Plan	4,847	
5181	Social Security Contributions	8,945	
5182	LGERS Retirement Contribution	11,167	
5183	Medical, Vision and Dental Insurance	15,000	
5186	Workers Compensation Contribution	3,416	
5193	Professional Services-Medical	500	
5210	Household and Cleaning Supplies	3,000	
5213	Security and safety supplies	250	
5251	Motor Fuel and Oil	6,000	
5292	Small Tools & Equipment	1,000	
5293	Shop Supplies	1,000	
5322	Internet and cable television services	1,400	
5331	Electricity	20,000	
5331.02	Leased Lighting	15,000	
5334	Water and Sewer	20,000	
5336	Trash Removal & Recycling Pick-up	5,000	
5351	Repairs and Maintenance - Building and Grounds	10,000	
5352	Repairs and Maintenance - Equipment	3,000	
5353	Repairs and Maintenance - Vehicles	1,500	
5354	Turf and field maintenance	15,000	
5440	Service and Maintenance Contracts	3,400	
5549	Minor Equipment	8,000	2 Portable mounds \$\$2,600, 2 batting cages \$4,500
Department Total: 6121 - Butner Athletic Park		\$ 295,318	
Department: 6122 - D Street Ballfield			
5331	Electricity	\$ 1,000	
5334	Water and Sewer	1,500	
5351	Repairs and Maintenance - Building and Grounds	1,000	
Department Total: 6122 - D Street Ballfield		\$ 3,500	
Department: 6131 - Gazebo Park			
5210	Household and Cleaning Supplies	\$ 1,000	
5331	Electricity	4,200	
5334	Water and Sewer	1,500	
5351	Repairs and Maintenance - Building and Grounds	6,000	mulch
Department Total: 6131 - Gazebo Park		\$ 12,700	
Department: 6150 - Lake Holt			
5336	Trash Removal & Recycling Pick-up	\$ 2,000	
5351	Repairs and Maintenance - Building and Grounds	4,000	
5549	Minor Equipment	2,000	Grills and picnic tables
Department Total: 6150 - Lake Holt		\$ 8,000	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Department: 6160 - Soldier's Memorial Sports Arena			
5210	Household and Cleaning Supplies	\$ 3,000	
5321	Telephone Service	1,000	
5331	Electricity	12,000	
5333	Natural Gas	3,200	
5334	Water and Sewer	4,500	
5336	Trash Removal & Recycling Pick-up	1,500	
5351	Repairs and Maintenance - Building and Grounds	8,500	
Department Total: 6160 - Soldier's Memorial Sports Arena		\$ 33,700	
Department: 6173 - Community Events			
5699.01	Chicken Pickin	\$ 3,000	
5699.02	Christmas Parade	600	
5699.03	Memorial Day Ceremony	1,000	
5699.04	Veteran's Day Ceremony	1,000	
5699.05	Fireworks	10,000	
5699.07	Easter Egg Hunt	600	
5699.08	Senior Walkers Christmas Function	350	
5699.09	Community Camp Fire	400	
5699.10	Christmas in the Park	750	
Department Total: 6173 - Community Events		\$ 17,700	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Department: 8110 - General Government			
5550	Other Equipment	\$ 13,300	Camp Butner AV upgrade for ceiling microphone connection & camera \$13,300 (\$8,018 without camera)
Department Total: 8110 - General Government		\$ 13,300	
Department: 8120 - Public Safety			
5540	Vehicles	\$ 121,161	2 - Chevy Tahoes, equipment, graphics, camera, RADAR units, HUT,
5550	Other Equipment	56,208	\$22,000-Evidence/Storage Shed, foundation, and wiring, \$23,000-2 K9s and training, \$11,208.78-2 K9 Car Kennels
5580	Buildings and Improvements	125,000	Renovate upstairs bathroom (\$22k), repair concrete behind 611 (\$100k) no quote yet
Department Total: 8120 - Public Safety		\$ 302,369	
Department: 8170 - Cultural & Recreation			
5599	Other Structures and Improvements	\$ 40,000	Monument sign at Gazebo Park
Department Total: 8170 - Cultural & Recreation		\$ 40,000	
Department: 9102 - Debt Service - Butner Ath. Park			
5710	Payment of principal	\$ 100,000	Final payment
5720	Payment of interest on debt	3,270	
Department Total: 9102 - Debt Service - Butner Ath. Park		\$ 103,270	
Department: 9700 - Sales Tax			
9700	Sales Tax	\$ 30,000	
Department Total: 9700 - Sales Tax		\$ 30,000	
Department: 9701 - Sales Tax Paid on Contracts			
9701	Sales Tax On Contracts	\$ 5,000	
Department Total: 9701 - Sales Tax Paid on Contracts		\$ 5,000	
EXPENSES Total		\$ 7,246,033	
Fund REVENUE	Total: 10 - General Fund	\$ 7,246,033	
Fund EXPENSE	Total: 10 - General Fund	\$ 7,246,033	
Fund Total: 10 - General Fund		\$ -	

**Town of Butner
Approved Capital Outlay
FY 2021-2022**

Department	Category	Description	Amount
General Government:	Other Equipment	Camp Butner AV upgrade for ceiling microphone & camera	\$ 13,300
TOTAL			\$ 13,300
Public Safety:	Vehicles	2- Chevy Tahoes, equipment, graphics, camera & RADAR units, HUT	\$ 121,161
	Other Equipment	\$22,000 Evidence/Storage Shed, \$23,000 2-K9s and training, \$11,208 2 k-9 Car Kennels	\$ 56,208
	Building and Improvements	\$22k Renovate upstairs bathroom, \$100k repair 611 rear concrete - no quote yet	\$ 125,000
TOTAL			\$ 302,369
Cultural & Recreation:	Other Structures & Improvements	Monument Sign at Gazebo Park	\$ 40,000
TOTAL			\$ 40,000
Total Capital Outlay			<u>\$ 355,669</u>

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Fund: 11 - Powell Bill			
REVENUES			
Department: 0000 - Non-Departmental			
3316	Powell Bill Entitlement	\$ 163,380	\$17.48 per capita (8,088) & \$1,458.01 per mile (15)
3831	Investment Earnings	100	
3991	Fund Balance Appropriated	236,520	
Department Total: 0000 - Non-Departmental		\$ 400,000	
REVENUES Total		\$ 400,000	
EXPENSES			
Department: 4510 - Public Works			
5194	Professional Services - Architect, Engineering & Surveying	\$ 38,000	Powell Bill Map \$2,000; Engineering fees and bid documents for sidewalk project \$36,000
5294	Street Signs	2,000	
Department Total: 4510 - Public Works		\$ 40,000	
Department: 8130 - Transportation			
5591	Streets and Improvements	\$ 360,000	Sidewalks: D Street from Central Ave.to 12th St.; 12th St. from D St. to E St.; E St. from 12th St. to Central Ave.
Department Total: 8130 - Transportation		\$ 360,000	
EXPENSES Total		\$ 400,000	
Fund REVENUE	Total: 11 - Powell Bill	\$ 400,000	
Fund EXPENSE	Total: 11 - Powell Bill	\$ 400,000	
Fund Total: 11 - Powell Bill		\$ -	
Fund: 21 - Local Vehicle Tax - Streets			
REVENUES			
Department: 0000 - Non-Departmental			
3103	Local Vehicle Tax	\$ 30,000	
3196	Collection fee - motor vehicle taxes	(150)	
Department Total: 0000 - Non-Departmental		\$ 29,850	
REVENUES Total		\$ 29,850	
EXPENSES			
Department: 4500 - Transportation			
5355	Repairs and Maintenance - Streets	\$ 29,850	
Department Total: 4500 - Transportation		\$ 29,850	
EXPENSES Total		\$ 29,850	
Fund REVENUE	Total: 21 - Local Vehicle Tax - Streets	\$ 29,850	
Fund EXPENSE	Total: 21 - Local Vehicle Tax - Streets	\$ 29,850	
Fund Total: 21 - Local Vehicle Tax - Streets		\$ -	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
Fund: 62 - Stormwater Fund			
REVENUES			
Department: 0000 - Non-Departmental			
3108	Interest on Delinquent Taxes	\$ 750	
3109	Discounts	(3,500)	
3195	Collections Contract	(5,644)	
3492	Stormwater Watershed Protection	5,000	
3750	Stormwater fees	376,250	
3751	STORMWATER PLAN REVIEW FEE	15,000	
3831	Investment Earnings	200	
3991	Fund Balance Appropriated	232,012	
Department Total: 0000 - Non-Departmental		\$ 620,068	
REVENUES Total		\$ 620,068	
EXPENSES			
Department: 7510 - Stormwater - Administrative exp.			
5122	Salaries and Wages-Regular	\$ 41,916	
5127	Salaries and Wages-Longevity	407	
5129	Cell phone allowance	101	
5134	Supplemental Retirement Income Plan	2,116	
5181	Social Security Contributions	3,238	
5182	LGERS Retirement Contribution	4,876	
5183	Medical, Vision and Dental Insurance	4,350	
5192	Professional Services - Legal	12,000	
5194	Professional Services - Architect, Engineering & Surveying	15,000	Engineer reviews of stormwater plans
5199	Professional Services-Other	46,975	21 and 22 includes professional services Raftelis to help with prepare for MS4 Permit Audit scheduled for FY22. Estimated cost of service contract - \$8500
5261	Dues and Subscription	47,000	UNRBA \$22,000; IAIA \$25,000
5262	GIS	1,500	Would add data collection for MS4 audit. Data collected used in GIS to map stormwater facilities. Work starts in 21 continues in 22
5312	Travel-Meals and Lodging	1,250	
5371	Public Relations	5,000	Produce Spring S/W education mailing for residents in 21. Expect need to do additional PR work in 22 to meet MS4 standards.
5395	Training	200	
Department Total: 7510 - Stormwater - Administrative exp.		\$ 185,929	
Department: 7520 - Stormwater - operating exp.			
5122	Salaries and Wages-Regular	\$ 56,242	
5127	Salaries and Wages-Longevity	668	
5129	Cell phone allowance	480	
5134	Supplemental Retirement Income Plan	2,846	
5181	Social Security Contributions	43,354	
5182	LGERS Retirement Contribution	6,556	
5183	Medical, Vision and Dental Insurance	7,500	
5356	Repairs and maintenance - drainage	92,500	
5699	Contracts, Grants and Subsidies	25,000	
Department Total: 7520 - Stormwater - operating exp.		\$ 235,146	
Department: 8140 - Drainage Improvements			
5599	Other Structures and Improvements	\$ 175,000	
Department Total: 8140 - Drainage Improvements		\$ 175,000	
Department: 8190 - Depreciation			
8190.460	Depreciation	\$ 23,993	
Department Total: 8190 - Depreciation		\$ 23,993	
EXPENSES Total		\$ 620,068	
Fund REVENUE	Total: 62 - Stormwater Fund	\$ 620,068	
Fund EXPENSE	Total: 62 - Stormwater Fund	\$ 620,068	
Fund Total: 62 - Stormwater Fund		\$ -	

TOWN OF BUTNER FY 2021-2022 ADOPTED BUDGET

Account Number	Account Description	2022 Approved	Requested Comments
	REVENUE GRAND Totals:	\$ 8,295,951	
	EXPENSE GRAND Totals:	\$ 8,295,951	
	Grand Totals:	\$ -	

Town of Butner Fee Schedule

Current fees adopted by reference June 2, 2011

Revisions effective July 1, 2018, July 1, 2021

<u>Use</u>	<u>Current Fee</u>
Zoning Compliance Letter	\$20
Zoning Permit new business	\$20
Temporary Use Permit	\$20
1 and 2 Family dwelling or manufactured home	\$50
Residential Accessory building or addition	\$20
Major Subdivision Preliminary Plat	\$200 + \$5 per lot
Recombination Plat	\$50
Exempt Plat	\$25
Minor Subdivision Final Plat	\$50 + \$10 per lot
Major Subdivision Final Plat	\$200 + \$10 per lot
Concept Plan up to 10 acres	\$50
Concept Plan each additional 10 acres	\$50
Site Plan up to 1 acre	\$50
Site Plan 1-5 acres	\$150
Site Plan 6-10 acres	\$300
Site Plan each additional acre	\$25
Cellular Tower	\$3,000
Cellular Tower co-location (flat fee)	\$500
Tree Preservation and Protection Plan 0-3 acres	\$50
Tree Plan each additional acre	\$25
Watershed Protection/Stormwater Permit Fee	\$1,000
Stormwater Permit Review Deposit	Require \$1,000 deposit to be paid at time of submittal

Wall signs	\$25
Freestanding signs	\$50
Land Development Ordinance Text Amendment	\$500
Rezoning for Base Zoning Districts	\$500
Rezoning for Condition Zoning Districts	\$500
Rezoning for Planned Unit Development	\$500 + \$25 per acre over 25 acres
Special Use Permit	\$500
Variance-single family residential	\$200
Variance-all others	\$500
Floodplain Variance	\$500
Watershed Variance	\$500
Administrative Appeal	\$500
Establishment of Vested Rights	\$500
Copies	\$0.25 - \$20
8 1/2 x 11 Black and White	\$0.25
8 1/2 x 11 Color	\$1
24 x 36 Black and White	\$10
24 x 36 Color	\$20
Land Development Ordinance	\$20

PUBLIC SAFETY FEE SCHEDULE	
Adopted July 1, 2020	
<u>Use</u>	<u>Current Fee</u>
<u>Fingerprinting</u>	
Butner Resident	No charge
Non-Resident	\$10 per set

BUTNER DEPARTMENT OF PARKS & RECREATION

FACILITIES & FEES

GAZEBO PARK (Central Avenue)

Revised October 2019

	Fee	Deposit Refundable
Birthday Party	\$20.00	\$25.00
Fundraiser (with food prep on site)	\$50.00	\$100.00
Fundraiser (without food prep on site)	\$50.00	\$50.00
Public Service Event (without food prep on site)	\$20.00	\$25.00
Public Service Event (with food prep on site)	\$20.00	\$50.00
Wedding	\$100.00	\$100.00
Yard Sale, Butner Resident	\$10.00	\$0.00
Yard Sale, Non-Butner Resident	\$20.00	\$0.00

SOLDIERS MEMORIAL SPORTS ARENA (SMSA) (416 24TH Street)

Revised 7/1/2018

	Fee	Fee	Deposit Refundable
Conference room Carpeted room, Last door on left of Gym	\$75.00 For-profit	\$25.00 Non-profit agency	\$250.00
Large side room Boy Scouts' Room	\$100.00 For-profit	\$50.00 Non-profit agency	\$250.00
Small side room Smoak's Room	\$50.00 For-profit	\$20.00 Non-profit agency	\$250.00
Gym – SGAA	\$75.00 Monday – Friday	\$150.00 Saturday – Sunday	\$0.00
Gym – NOT SGAA, Athletics Practices (basketball, volleyball) Daily Rate	\$150.00 Monday – Friday	\$300.00 Saturday – Sunday	\$250.00
Gym – Athletics, Hourly For more than 4 hours, daily rate applies	\$30.00 Monday – Friday	\$40.00 Saturday – Sunday	\$250.00
Gym – Tournaments	\$200.00 Per court, per day Monday – Friday	\$250.00 Per court, per day Saturday – Sunday	\$250.00
Gym – Special Events, Daily Non-profit, Fundraisers, Special Occasions Includes mat fee	\$250.00 Monday - Friday	\$250.00 Saturday - Sunday	\$250.00
Gym – Special Events, Daily For profit events Includes mat fee	\$500.00 Monday – Friday	\$500.00 Saturday – Sunday	\$250.00

D STREET BALL FIELD (adjacent to First Baptist Church, 200 West D Street)

Adopted 2/5/2015

	Practice 1.5 Hours	Practice 2 Hours	Games 1.5 – 2 Hours	Lights Per hour
SGAA	\$0.00	\$0.00	\$10.00	\$0.00
Other	\$15.00	\$20.00	\$20.00	\$10.00

PLEASE NOTE: Deposits are refunded provided facilities are not damaged and clean after use.

BUTNER DEPARTMENT OF PARKS & RECREATION

FACILITIES & FEES

BUTNER ATHLETIC PARK (BAP) (1105 West B Street)

Revised May 3, 2021

	Practice 1.5 Hours	Practice 2 Hours*	Games 1.5 – 2 Hours	Tournaments Friday – Sunday	Deposit** Refundable	Other Fees
SGAA	\$0.00	\$0	\$10	\$125	\$0.00	
Other	\$20	\$25	\$25	\$175	\$250.00 <i>Tournaments only</i>	
Lights ⁺						\$15.00 Per field, per hour
Turf						Market Price Per bag
Additional Field Prep***						\$25.00 Per field, per time
Warm-up on Other Fields						\$25.00 Per field, per day
Additional Staff						\$25.00 Per hour, before 8 am and after 8pm
Meeting Room					\$250.00	\$25 per hour

PLEASE NOTE: Deposits are refunded provided facilities are not damaged and clean after use.