

***The Town of Butner
North Carolina***



Town Budget

Presented to the Butner Town Council
And

Adopted on June 2, 2022

For the Fiscal Year July 1, 2022 through June 30, 2023

Thomas Marrow, Town Manager, Budget Officer
Susan Hiscocks, Finance Director
Gloria Bauer, Accounting Specialist

Finance Committee:

Michel Branch, Chairman – Bill McKellar – Vickie Smoak

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Mission

The Town of Butner provides quality municipal services to our citizens, businesses, and visitors to enhance the quality of life of our community.

Vision

Butner is a safe, welcoming community that people are proud to call home. Butner has a close-knit atmosphere, and the citizens actively work to maintain that feel through its support of volunteering, community gatherings and active support of local businesses. The Town of Butner is committed to providing attractive residential homes, thriving economic development, a vibrant Town Center, and active amenities for all ages. It is a place where people can gather and afford to live, work, and grow.

Values

1. Ethical	5. Teamwork
2. Integrity	6. Respect
3. Inclusive	7. Transparency
4. Fiscally Responsible	8. Accountable

Adopted by the Butner Town Council April 7, 2022

Town of Butner
P. O. Box 270
Butner, NC 27509
Tel 919-575-3032 Fax 919-575-3034
www.butnernc.org

Terry Turner, Mayor

Thomas S. Marrow, Manager



May 5, 2022

Mayor Terry Turner
Members of the Butner Town Council

Pursuant to Section 159-11 of the North Carolina General Statutes, Local Government Budget and Fiscal Control Act, I am pleased to submit the Recommended Fiscal Year 2022 – 2023 Budget for your review and consideration. This document provides a financial plan for the upcoming fiscal year and was developed in accordance with the priorities established by the Council during the Budget Workshop held earlier this year. This budget was developed with the expectation that the upcoming year will allow a return to normal operations and hopefully, the worst of the COVID-19 pandemic is behind us.

General Fund

The total budget for the General Fund for the upcoming year is \$10,928,373, which is a 50.8% increase over the FY 2021 – 2022 Budget. The budget contains no borrowing and is balanced by a \$0.06 increase in the ad valorem tax rate and an appropriation Fund Balance in the amount of \$2,981,746.

The American Rescue Plan allocated \$2,504,643 to the Town of Butner. This recommended budget does not allocate any of that revenue. It is anticipated that sometime during the fiscal year those funds will be used to reimburse the general fund for the cost of providing government services.

One significant change in FY 22 – 23 will be the implementation of the Assigned Vehicle Program by Butner Public Safety. The implementation requires the purchase of 9 vehicles in addition to the 5 vehicles to be purchased as part of the normal fleet replacement. Capital outlay purchases included in the budget include:

Vehicles for Butner Public Safety	\$ 688,065
Ladder truck	1,200,000
Replacement of concrete pad behind Butner Public Safety	220,000
Service body truck for Public Works	70,000
Internet equipment for Sports Arena	10,000
Stage in Gazebo Park	325,000
Storage shed at Butner Athletic Park	50,000
Replacement of playground surface at Butner Athletic Park	25,000
Lighted bollards at Gazebo Park	10,000
Total	<u>\$ 2,598,065</u>

The budget includes a 3% cost of living increase for all employees and a merit-based increase of up to 2.75% based on employee performance. A Public Works Technician position that has not been funded for several years is 2

funded again this year and one new permanent part-time position – Special Events Coordinator – has been added. Our medical and dental insurance rates will increase by 5% and maintain the current levels of coverage. Council priorities included in the budget are to continue developing a marketing plan for the Butner Gateway, advocate for the reprioritization of the West Lyon Station Road realignment, development of a strategic plan, launching a new website and phone application, and holding more public events.

This year we will begin to appropriate money to a Capital Improvement Plan Fund to be used as a source to pay for future purchases of replacement vehicles and fire trucks. The annual payment to the fund will be \$440,000. The recommended budget also includes a contingency appropriation of \$350,000. The contingency will give the Town Manager the discretion to fund up to \$50,000 per transaction in the case of emergency purchases that may arise and cannot wait until the next regularly scheduled meeting of the Town Council for a budget amendment. The Mayor and Council will be updated monthly on all appropriations made from contingency.

Powell Bill Fund

The recommended budget for the Powel Bill Fund for the upcoming fiscal year is \$207,349. These funds are restricted to town-owned street and sidewalk projects.

Local Vehicle Tax Special Revenue Fund

The Town imposes a \$10 local vehicle tax on registered motor vehicles. \$5 of the tax goes to a Special Revenue Fund that can be used to street projects. That fee will remain unchanged in FY 22-23. The recommended budget for this fund in the fiscal year ending June 30, 2023 is \$29,850.

Stormwater Fund

The recommended budget for the stormwater fund is \$622,170. The stormwater fee charged to Butner property owners will remain unchanged and \$244,586 of Fund Balance will be appropriated to balance the budget.

We continue to be a member of the Upper River Neuse River Basin Association (UNRBA) and support their efforts to develop a plan to meet the nutrient reduction requirements of the Falls Lake Nutrient Strategy. We contribute to a “pool” of funds to be managed by UNRBA to meet the goals of the Interim Alternative Implementation Approach (IAIA).

Summary

In closing, the Recommended FY 2022-2023 Budget is balanced in accordance with State Statutes and attempts to address the goals and priorities that have been established by the Town Council. This budget represents a financial plan that allows the Town to maintain and enhance current levels of service.

Finally, I would like to thank the Mayor, Councilmembers, and Town Staff for their contributions in the development of the budget and their dedication to provide quality services to the citizens of the Town of Butner.

Respectfully submitted,



Thomas S. Marrow
Town Manager



Town of Butner
415 Central Avenue, Suite A
Butner, North Carolina 27509

TOWN OF BUTNER, NORTH CAROLINA
 BUDGET ORDINANCE FOR FISCAL YEAR 2022-2023

BE IT ORDAINED by the Mayor and Council of the Town of Butner, North Carolina in a regular session assembled June 2, 2022.

Section I. **\$10,954,922** is appropriated for the operation of Butner government and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023 according to the following General Fund Summary:

GENERAL FUND SUMMARY

General Government	\$ 2,492,088
Public Safety	6,742,703
Transportation	41,000
Natural Resource Conservation	50,000
Economic and Physical Development	228,587
Cultural and Recreational	960,544
Other Use of Funds	440,000
Total General Fund Expense	<u>\$ 10,954,922</u>

Section II. Revenues

Taxes - Ad Valorem	\$ 2,881,617
Other Taxes and Fees	36,200
Intergovernmental Revenues	4,361,580
Economic and Physical Development Revenues	6,000
Cultural and Recreational Revenues	60,200
Rents and Royalties	66,000
Miscellaneous Revenues	37,000
Other Sources of Revenue	3,049,643
Appropriated Fund Balance	456,682
Total General Fund Revenues	<u>\$ 10,954,922</u>

Section III. Powell Bill

Powell Bill Summary

Powell Bill Entitlement	\$ 207,249
Miscellaneous Revenues	100
Appropriated Fund Balance	\$ -
Total Powell Bill Revenues	\$ 207,349

Powell Bill Expenses	\$ 207,349
Total Powell Bill Expenditures	\$ 207,349

Section IV. Stormwater Fund

Stormwater Fund Summary

Stormwater Fees	\$ 367,384
Other Taxes and Fees	\$ 10,000
Miscellaneous Revenues	\$ 200
Appropriated Fund Balance	\$ 244,586
Total Stormwater Fund Revenues	\$ 622,170

Stormwater Utility Administrative Expenses	\$ 232,280
Stormwater Utility Operating Expenses	\$ 389,890
Total Stormwater Fund Expenditures	\$ 622,170

Section V. Special Revenue Fund

Special Revenue Fund - Street Improvements

Registered Motor Vehicle Fee	\$ 29,850
Total Special Revenue Fund Revenues	\$ 29,850

Street Improvement Expenses	\$ 29,850
Total Special Revenue Fund Expenditures	\$ 29,850

Section VI. Tax Rate: There is hereby levied for the Fiscal Year ending June 30, 2023 the following rate of taxes on each \$100 assessed valuation of taxable property as listed as of January 1, 2022:

Tax Rate = \$0.4250 per 100 Dollars Value

The discount schedule for early payment of taxes is the same as Granville County's schedule.

The discount schedule for early payment of taxes is the same as Granville County's schedule.

Section VII. Motor Vehicle Tax: Pursuant to the provisions of General Statute 20-97 (b1) an annual motor vehicle tax in the amount of ten dollars (\$10) is hereby levied upon vehicles resident in the town.

Adopted this 2nd day of June 2022.

Attest:

[SEAL]



Barbara J. Rote
Barbara J. Rote, MMC
Town Clerk

GENERAL FUND REVENUES BY TYPE

TAXES - AD VALOREM 2022 LEVY

3101.22	Taxes - Ad Valorem 2021 Levy	\$2,679,739
3102	Motor vehicle taxes	267,592
3106	Amounts Refunded	(2,000)
3107	Late listing penalty	1,700
3108	Interest on Delinquent Taxes	3,000
3108.01	Vehicle tax system interest distribution	2,000
3109	Discounts	(20,000)
3195	Collections Contract	(40,267)
3196	Collection fee - motor vehicle taxes	(10,147)
		\$2,881,617

OTHER TAXES AND FEES

3103	Local Vehicle Tax	\$30,000
3325.01	Alarm Fees	6000
3325.02	Fingerprinting Fees	200
		\$36,200

INTERGOVERNMENTAL REVENUES

3231	1% Local Option Sales Tax (Article 39)	\$660,540
3232	1/2% Local Option Sales Tax (Article 40)	674,308
3233	1/2% Local Option Sales Tax (Article 42)	344,070
3234	City Hold Harmless	793,242
3235	1/2% Local Option Sales Tax (Article 44)	224,776
3261	Telecommunications Tax	35,283
3302.01	DHHS Agreement for Public Safety/Fire Protection	919,661
3302.03	Granville County Fire Department Allocation	80,842
3302.04	Granville Co. Recreation Funding	68,633
3302.05	State Fire Protection Grant	84,324
3319	Solid Waste Disposal Tax Distribution	6,728
3320	Video programming distribution	7,748
3322	Beer and Wines Sales Tax	33,925
3323	Court facilities fees	2,500
3324	Utility Franchise Tax	402,194
3332	ABC profits	22,806
		\$4,361,580

	ECONOMIC & PHYSICAL DEVELOPMENT	
3491	Planning & Zoning Fees	\$6,000
		<u>\$6,000</u>
	CULTURAL AND RECREATIONAL	
3615	Lake Holt Income	\$5,800
3616	Soldier's Memorial Sports Arena	15,000
3617	Yard Sale Fees	600
3618	Gazebo Park Rental	500
3619	BAP User Fees	32,000
3620	Concession Fees	6,000
3621	D Street Ballfield rent	300
		<u>\$60,200</u>
	RENTS AND ROYALTIES	
3834	Rents	\$66,000
		<u>\$66,000</u>
	MISCELLANEOUS REVENUE	
3830	Miscellaneous Revenue	\$500
3831	Investment Earnings	1,500
3837	Tax Refunds- Sales and Use	35,000
		<u>\$37,000</u>
	OTHER SOURCES OF REVENUE	
3835	Sale of Fixed Assets	\$45,000
3839	Sale of Infastructure - SGWASA	500,000
		<u>\$545,000</u>
	TRANSFERS FROM OTHER FUNDS	
3811.24	Transfer from ARPA Fund	\$2,504,643
		<u>\$2,504,643</u>
	APPROPRIATED FUND BALANCE	
3991	Fund Balance Appropriated	\$456,682
		<u>\$456,682</u>
Total		<u><u>\$10,954,922</u></u>

GENERAL FUND EXPENSES BY FUNCTION

GENERAL GOVERNMENT

4110	Council and Mayor	\$158,957
4120	Administration	475,665
4130	Finance	263,158
4140	Human Resources	172,874
4150	Legal	136,626
4190	Town Hall	56,800
4191	Landscape and Beautification	8,700
4192	Christmas Decorations	22,500
4193	EMS Building	2,100
4194	600 Central Avenue Property	3,700
4195	Non-Departmental	125,644
4196	Umstead Corrections Property	5,888
4197	ADA Transition Plan	25,000
4210	Information Technology	91,450
4510	Public Works	488,026
8130	Transportation	70,000
9700	Sales Tax	30,000
9701	Sales Tax Paid on Contracts	5,000
9910	Contingency	350,000
		<hr/>
		\$2,492,088

PUBLIC SAFETY

4310	Police and Fire	\$4,616,538
4311	Training Center	18,100
8120	Capital Outlay - Police and Fire	2,108,065
		<hr/>
		\$6,742,703

TRANSPORTATION

4510	Transportation	\$41,000
		<hr/>
		\$41,000

NATURAL RESOURCE CONSERVATION

4711	Recycling Center	\$27,000
4750	Forestry & Nursery	23,000
		<hr/>
		\$50,000

ECONOMIC AND PHYSICAL DEVELOPMENT

4910	Planning and Zoning	\$228,587
		<hr/>
		\$228,587

CULTURAL AND RECREATIONAL

6121	Butner Athletic Park	\$355,115
6122	D Street Ball Field	2,400
6131	Gazebo Park	19,500
6150	Lake Holt	9,000
6160	Soldier's Memeorial Sports Arena	73,300
6173	Community Events	17,600
6175	Special Events	63,629
8170	Other Structures & Improvements	420,000
		<hr/>
		\$960,544

TRANSFER TO OTHER FUNDS

9842	Transfer to Capital Improvement Fund	\$440,000
		<hr/>
		\$440,000.00

Total **\$10,954,922**

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Fund: 10 - General Fund			
REVENUES			
Department: 0000 - Non-Departmental			
3101.22	Taxes - Ad Valorem 2022 Levy	2,679,739	
3102	Motor vehicle taxes	267,592	
3103	Local Vehicle Tax	30,000	
3106	Amounts Refunded	(2,000)	
3107	Late listing penalty	1,700	
3108	Interest on Delinquent Taxes	3,000	
3108.01	Vehicle tax system interest distribution	2,000	
3109	Discounts	(20,000)	
3195	Collections Contract	(40,267)	
3196	Collection fee - motor vehicle taxes	(10,147)	
3231	1% Local Option Sales Tax (Article 39)	660,540	
3232	1/2% Local Option Sales Tax (Article 40)	674,308	
3233	1/2% Local Option Sales Tax (Article 42)	344,070	
3234	City Hold Harmless	793,242	
3235	1/2% Local Option Sales Tax (Article 44)	224,776	
3261	Telecommunications Tax	35,283	
3302.01	DHHS Agreement for Public Safety/Fire Protection Services	919,661	
3302.03	Granville County Fire Department Allocation	80,842	
3302.04	Granville Co. Recreation Funding	68,633	Annual allotment
3302.05	State Fire Protection Grant	84,324	
3319	Solid Waste Disposal Tax Distribution	6,728	
3320	Video programming distribution	7,748	
3322	Beer and Wines Sales Tax	33,925	
3323	Court facilities fees	2,500	
3324	Utility Franchise Tax	402,194	
3325.01	Alarm Fees	6,000	
3325.02	Fingerprinting fee	200	
3332	ABC profits	22,806	
3491	Planning & Zoning Fees	6,000	
3615	Lake Holt Income	5,800	
3616	Soldier's Memorial Sports Arena	15,000	
3617	Yard Sale Fees	600	
3618	Gazebo Park Rental	500	
3619	BAP User Fees	32,000	
3620	Concession Fees	6,000	
3621	D Street Ballfield rent	300	
3811.24	Transfer from ARPA Fund	2,504,643	
3830	Miscellaneous Revenue	500	
3831	Investment Earnings	1,500	
3834	Rents	66,000	
3835	Sale of Fixed Assets	45,000	
3837	Tax Refunds- Sales and Use	35,000	
3839	Sale of Infastructure - SGWASA	500,000	
3991	Fund Balance Appropriated	456,682	
Department Total: 0000 - Non-Departmental		10,954,922	
REVENUES Total		10,954,922	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
EXPENSES			
Department: 4110 - Council & Mayor			
5121	Salaries and Wages-Council & Mayor	56,200	
5181	Social Security Contributions	4,300	
5186	Workers Compensation Contribution	57	
5191	Professional Services- Accounting	35,000	
5199	Professional Services-Other	8,500	\$2,000 Town Code; \$4,000 LDO; \$2500 Strategic Planning;
5220	Food and Provisions	2,570	\$500 retreat; \$500 Chamber Banq; \$500 COG banq; \$200 Crimestoppers; \$500 mis. Reception; \$60 water; \$300 Strategic Planning
5260	Office Supplies and Materials	1,000	
5261	Dues and Subscription	17,000	NCLM \$8,662; SOG \$1,171 ; COG \$5,374; Mayor's Ass \$300; zoom \$180; Chamber \$800
5312	Travel-Meals and Lodging	2,500	
5331	Electricity	1,200	
5341	Printing	10,500	print (not including tax) \$3,978, est. postage \$3,542; \$500 Mission Vision & Values
5371	Public Relations	4,900	Christmas meal \$1,500; parade candy \$700; employee gifts \$1,500; promo items other \$700; Council clothing/statues \$500
5391	Legal Advertising	300	
5395	Training	3,180	SOG, NCLM training (retreat consultant not included)
5396	Bank Service Charges	4,800	
5549	Minor Equipment	1,000	\$1,000 misc.
5699	Contracts, Grants and Subsidies	5,950	Granville Search Rescue \$2,000; Granville Museum \$1,250; Camp Butner Museum \$1,250; MLK Breakfast \$500; Veteran's Affairs \$500; AA5 250
Department Total: 4110 - Council & Mayor		158,957	
Department: 4120 - Administration			
5122	Salaries and Wages-Regular	303,900	
5127	Salaries and Wages-Longevity	5,147	
5128	Auto Allowance	7,800	
5129	Cell phone allowance	480	
5134	Supplemental Retirement Income Plan	15,452	
5181	Social Security Contributions	24,239	
5182	LGERS Retirement Contribution	38,592	
5183	Medical, Vision and Dental Insurance	23,616	
5183.01	Retiree Health Insurance	4,000	
5186	Workers Compensation Contribution	500	
5199	Professional Services-Other	32,684	Website (\$1,550 set up \$5,540 annually), Archieve Social \$2,388, shredding \$60, Go.gov App \$6500; North Star \$540; Domain \$30; Grant write \$5,000; Searchable online minutes \$2,500 ; \$8,450 COOP
5220	Food and Provisions	500	Managers meetings
5260	Office Supplies and Materials	4,000	
5261	Dues and Subscription	2,645	PO Box, , BC News, Adm dues
5312	Travel-Meals and Lodging	2,250	
5325	Postage	2,000	
5341	Printing	1,700	color copies only
5391	Legal Advertising	200	
5395	Training	2,860	Tommy, Barb, Anita
5440	Service and Maintenance Contracts	2,100	Pitney Bowes (added \$50)
5549	Minor Equipment	1,000	\$1,000 misc
Department Total: 4120 - Administration		475,665	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Department: 4130 - Finance			
5122	Salaries and Wages-Regular	171,742	
5127	Salaries and Wages-Longevity	2,217	
5129	Cell phone allowance	480	
5134	Supplemental Retirement Income Plan	8,698	
5181	Social Security Contributions	13,308	
5182	LGERS Retirement Contribution	21,188	
5183	Medical, Vision and Dental Insurance	15,744	
5186	Workers Compensation Contribution	281	
5199	Professional Services-Other	7,500	
5260	Office Supplies and Materials	1,800	
5261	Dues and Subscription	2,000	
5312	Travel-Meals and Lodging	5,700	\$3,200 Tyler Connect
5383	Computer Software	8,000	
5395	Training	2,500	
5549	Minor Equipment	2,000	
Department Total: 4130 - Finance		263,158	
Department: 4140 - Human Resources			
5122	Salaries and Wages-Regular	83,635	
5127	Salaries and Wages-Longevity	811	
5129	Cell phone allowance	480	
5134	Supplemental Retirement Income Plan	4,222	
5181	Social Security Contributions	6,460	
5182	LGERS Retirement Contribution	10,286	
5183	Medical, Vision and Dental Insurance	7,872	
5186	Workers Compensation Contribution	137	
5187	Health reimbursement account	40,000	
5188	Employee assistance program	780	ENI
5189	Employee wellness program	6,000	
5199	Professional Services-Other	4,866	\$2,616 - Jazz HR; \$2,250 Express Evaluations
5231	Training	1,000	Employment Law Update, OMPO & IPMA
5260	Office Supplies and Materials	500	
5261	Dues and Subscription	125	\$50 - OMPO; \$675 - IPMA
5312	Travel-Meals and Lodging	4,200	\$3,200 Tyler Connect
5313	Travel - mileage	500	
5549	Minor Equipment	1,000	
Department Total: 4140 - Human Resources		172,874	
Department: 4150 - Legal			
5126	Salaries and Wages-Temporary and Part Time	10,800	
5181	Social Security Contributions	826	
5192	Professional Services - Legal	125,000	
Department Total: 4150 - Legal		136,626	
Department: 4190 - Town Hall			
5210	Household and Cleaning Supplies	2,500	
5321	Telephone Service	1,000	
5322	Internet and cable television services	2,500	
5331	Electricity	23,000	
5331.02	Leased Lighting	2,200	
5334	Water and Sewer	800	
5336	Trash Removal & Recycling Pick-up	1,800	
5351	Repairs and Maintenance - Building and Grounds	12,000	
5354	Grounds, turf and field maintenance	10,000	
5549	Minor Equipment	1,000	
Department Total: 4190 - Town Hall		56,800	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Department: 4191 - Landscape & Beautification			
5311	Other supplies	200	Patriotic banners for Gazebo Park
5351	Repairs and Maintenance - Building and Grounds	5,000	
5359	Other Repairs and Maintenance	1,500	
5549	Minor Equipment	2,000	2 trash cans along Central Ave.
Department Total: 4191 - Landscape & Beautification		8,700	
Department: 4192 - Christmas Decorations			
5199	Professional Services-Other	6,000	Install electrical connections for new Christmas decorations
5263	Christmas Decorations	5,500	Giant ornament stack - \$3,500; Banners & hardware - \$500; Christmas decorations - \$1,500
5293	Shop Supplies	500	
5331	Electricity	3,500	
5439	Rent of Equipment	7,000	
Department Total: 4192 - Christmas Decorations		22,500	
Department: 4193 - EMS Building			
5331	Electricity	1,100	
5351	Repairs and Maintenance - Building and Grounds	1,000	
Department Total: 4193 - EMS Building		2,100	
Department: 4194 - 600 Central Ave. Property			
5331	Electricity	1,500	
5334	Water and Sewer	1,200	
5351	Repairs and Maintenance - Building and Grounds	1,000	
Department Total: 4194 - 600 Central Ave. Property		3,700	
Department: 4195 - Non-Departmental			
5251	Motor Fuel and Oil	450	
5357	Stormwater fees	9,500	
5439	Rent of Equipment	3,194	Copier lease
5451	Property and Liability Insurance	110,000	
5456	Insurance claims and deductibles	2,500	
Department Total: 4195 - Non-Departmental		125,644	
Department: 4196 - Umstead Corrections Property			
5251	Motor Fuel and Oil	800	
5261	Dues and Subscription	216	
5293	Shop Supplies	800	
5351	Repairs and Maintenance - Building and Grounds	1,500	
5357	Stormwater fees	2,572	
Department Total: 4196 - Umstead Corrections Property		5,888	
Department: 4197 - ADA Transition Plan			
5351	Repairs and Maintenance - Building and Grounds	25,000	
Department Total: 4197 - ADA Transition Plan		25,000	
Department: 4210 - Information Technology			
5383	Computer Software	23,450	
5384	Computer Hosting	68,000	
Department Total: 4210 - Information Technology		91,450	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Department: 4310 - Public Safety			
5122	Salaries and Wages-Regular	419,743	
5123	Salaries and wages - LEO	2,386,048	
5123.04	Salaries and wages - shift premium pay	26,208	
5126	Salaries and Wages-Temporary and Part Time	19,044	
5127	Salaries and Wages-Longevity	34,111	
5129	Cell phone allowance	2,400	
5131	Separation allowance - LEO	94,709	
5133	Special retirement income plan - LEO 401(k)	121,812	
5134	Supplemental Retirement Income Plan	20,174	
5181	Social Security Contributions	225,955	
5182	LGERS Retirement Contribution	366,787	
5183	Medical, Vision and Dental Insurance	330,624	
5186	Workers Compensation Contribution	74,563	
5193	Professional Services-Medical	6,000	
5199	Professional Services-Other	150	
5210	Household and Cleaning Supplies	2,000	
5211	Awards	500	
5212	Uniforms	20,000	Reflective cold weather traffic coats
5213	Security and safety supplies	64,000	Body armor; Turnout Gear, \$5,000 Ammo; Forestry Grant; Turnout gear \$6500, Ballistic Helmets
5214	K9 supplies	5,000	
5220	Food and Provisions	1,000	
5231	Training	6,000	
5250	Oils & Lubricants	500	
5251	Motor Fuel and Oil	86,200	This includes fuel for the AVP
5252	Tires and Tubes	9,000	
5260	Office Supplies and Materials	4,000	
5261	Dues and Subscription	1,000	
5291	Data Processing Supplies	250	
5292	Small Tools & Equipment	1,000	
5311	Other supplies	1,500	Upgrade Christmas decorations, Parade candy
5312	Travel-Meals and Lodging	4,500	
5313	Travel - mileage	500	
5314	Travel - prisoner transportation	500	
5321	Telephone Service	10,500	
5322	Internet and cable television services	10,000	
5325	Postage	360	
5331	Electricity	20,000	
5333	Natural Gas	3,000	
5334	Water and Sewer	4,600	
5336	Trash Removal & Recycling Pick-up	800	
5341	Printing	500	
5351	Repairs and Maintenance - Building and Grounds	20,000	
5352	Repairs and Maintenance - Equipment	17,000	
5353	Repairs and Maintenance - Vehicles	55,000	Repairs will go down with newer cars
5354	Grounds, turf and field maintenance	2,000	
5370	Advertising	500	
5371	Public Relations	3,000	
5383	Computer Software	7,500	
5384	Computer Hosting	108,000	
5391	Legal Advertising	500	
5398	Employee education assistance	3,000	
5439	Rent of Equipment	500	
5440	Service and Maintenance Contracts	10,000	
5498	Undercover investigations	2,000	
5520	Computer Equipment	2,000	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Department Total: 4310 - Public Safety		4,616,538	
Department: 4311 - BPS Training Center			
5210	Household and Cleaning Supplies	400	
5292	Small Tools & Equipment	1,000	
5322	Internet and cable television services	2,200	
5331	Electricity	4,000	
5334	Water and Sewer	1,500	
5351	Repairs and Maintenance - Building and Grounds	2,000	
5352	Repairs and Maintenance - Equipment	1,000	
5354	Grounds, turf and field maintenance	2,000	
5440	Service and Maintenance Contracts	2,000	Equipment PM (\$1200) and exterminating (\$360)
5549	Minor Equipment	2,000	
Department Total: 4311 - BPS Training Center		18,100	
Department: 4510 - Public Works			
5122	Salaries and Wages-Regular	257,539	Addition of one new Maintenance Technician
5126	Salaries and Wages-Temporary and Part Time	7,500	
5127	Salaries and Wages-Longevity	2,719	
5129	Cell phone allowance	2,280	
5134	Supplemental Retirement Income Plan	13,013	
5181	Social Security Contributions	19,910	
5182	LGERS Retirement Contribution	31,699	
5183	Medical, Vision and Dental Insurance	37,392	
5186	Workers Compensation Contribution	14,324	
5193	Professional Services-Medical	500	
5199	Professional Services-Other	25,000	Drilling for new light poles
5212	Uniforms	5,800	
5213	Security and safety supplies	500	
5251	Motor Fuel and Oil	14,000	
5252	Tires and Tubes	3,000	
5292	Small Tools & Equipment	3,000	
5293	Shop Supplies	3,000	
5294	Street Signs	1,000	
5322	Internet and cable television services	2,200	
5331	Electricity	4,500	
5331.01	Street Light Electricity	36,000	
5333	Natural Gas	1,500	
5334	Water and Sewer	1,650	
5338	Landfill Fees	1,000	
5351	Repairs and Maintenance - Building and Grounds	5,000	
5352	Repairs and Maintenance - Equipment	10,000	
5353	Repairs and Maintenance - Vehicles	10,000	
5355	Repairs and Maintenance - Streets	4,000	
5395	Training	2,000	
5549	Minor Equipment	9,000	\$1500 fertilizer spreader, \$5000 trailer for Ventrac, \$2500 concrete saw
Department Total: 4510 - Public Works		529,026	
Department: 4711 - Recycling Center			
5336	Trash Removal & Recycling Pick-up	25,000	
5351	Repairs and Maintenance - Building and Grounds	2,000	
Department Total: 4711 - Recycling Center		27,000	
Department: 4750 - Forestry & Nursery			
5199	Professional Services-Other	21,000	\$18,000 - tree removal; \$3,000 Forester
5358	Tree damage	2,000	
Department Total: 4750 - Forestry & Nursery		23,000	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Department: 4910 - Planning & Zoning			
5122	Salaries and Wages-Regular	110,131	
5126	Salaries and Wages-Temporary and Part Time	3,000	
5127	Salaries and Wages-Longevity	1,060	
5129	Cell phone allowance	240	
5134	Supplemental Retirement Income Plan	5,560	
5181	Social Security Contributions	8,506	
5182	LGERS Retirement Contribution	13,543	
5183	Medical, Vision and Dental Insurance	17,520	
5186	Workers Compensation Contribution	2,477	
5199	Professional Services-Other	45,000	Phase 4 LDO update
5242	Code enforcement	2,500	The regulatory tools available to us have been removed by the General Assembly. We can no longer use the threat of criminal penalties to resolve violations. Therefore, we expect the Town will have to encumber more of it's own resources to resolve issues, utilizing liens to try and recoup expenses.
5260	Office Supplies and Materials	800	
5261	Dues and Subscription	2,000	
5262	GIS	2,500	Adding GIS online training here plus additional funding for consultant working with the County to develop TOB GIS
5312	Travel-Meals and Lodging	2,000	Expect travel to conferences and meetings to resume in 2022 - 2023 Fiscal Year.
5325	Postage	300	Distribution of marketing materials and increase in required notifications (including certified mailings) for code enforcement and amendments associated with Phase 3/4 of LDO update.
5341	Printing	4,000	Marketing materials
5352	Repairs and Maintenance - Equipment	650	Plotter maintenance and repair
5370	Advertising	300	
5391	Legal Advertising	1,500	Changes to LDO, rezonings, special use permits, etc. will require legal notices. If pre-development talks in FY22 are realized, there will be a corresponding need for more legal ads.
5395	Training	4,000	COVID suppressed the training opportunities in FY 21 and 22. In FY23 expect to increase training for Boards to prepare them for changes to growth and development rules and regulations. Katie AICP training and test.
5549	Minor Equipment	1,000	Printer / Light meter;
Department Total: 4910 - Planning & Zoning		228,587	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Department: 6121 - Butner Athletic Park			
5122	Salaries and Wages-Regular	105,371	
5126	Salaries and Wages-Temporary and Part Time	40,000	
5127	Salaries and Wages-Longevity	1,295	
5129	Cell phone allowance	960	
5134	Supplemental Retirement Income Plan	5,333	
5181	Social Security Contributions	11,160	
5182	LGERS Retirement Contribution	12,992	
5183	Medical, Vision and Dental Insurance	15,744	
5186	Workers Compensation Contribution	3,810	
5193	Professional Services-Medical	500	
5199	Professional Services-Other	1,000	
5210	Household and Cleaning Supplies	5,800	
5212	Uniforms	2,000	
5213	Security and safety supplies	500	
5251	Motor Fuel and Oil	6,000	
5292	Small Tools & Equipment	1,250	
5293	Shop Supplies	1,200	
5322	Internet and cable television services	2,000	
5331	Electricity	24,000	
5331.02	Leased Lighting	20,000	
5334	Water and Sewer	20,000	
5336	Trash Removal & Recycling Pick-up	7,000	
5351	Repairs and Maintenance - Building and Grounds	20,000	
5352	Repairs and Maintenance - Equipment	3,000	
5353	Repairs and Maintenance - Vehicles	3,000	
5354	Grounds, turf and field maintenance	27,000	
5370	Advertising	200	
5440	Service and Maintenance Contracts	3,500	
5549	Minor Equipment	10,500	\$4,500 new mound
Department Total: 6121 - Butner Athletic Park		355,115	
Department: 6122 - D Street Ballfield			
5331	Electricity	1,200	
5334	Water and Sewer	1,200	
Department Total: 6122 - D Street Ballfield		2,400	
Department: 6131 - Gazebo Park			
5210	Household and Cleaning Supplies	1,000	
5322	Internet and cable television services	2,000	
5331	Electricity	5,000	
5334	Water and Sewer	1,500	
5351	Repairs and Maintenance - Building and Grounds	6,000	
5354	Grounds, turf and field maintenance	4,000	
Department Total: 6131 - Gazebo Park		19,500	
Department: 6150 - Lake Holt			
5336	Trash Removal & Recycling Pick-up	2,200	
5351	Repairs and Maintenance - Building and Grounds	4,000	
5354	Grounds, turf and field maintenance	800	
5549	Minor Equipment	2,000	
Department Total: 6150 - Lake Holt		9,000	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Department: 6160 - Soldier's Memorial Sports Arena			
5210	Household and Cleaning Supplies	3,500	
5321	Telephone Service	1,000	
5322	Internet and cable television services	14,000	Installation of service - \$12,000; monthly service \$2,000
5331	Electricity	12,000	
5333	Natural Gas	4,500	
5334	Water and Sewer	4,000	
5336	Trash Removal & Recycling Pick-up	1,800	
5351	Repairs and Maintenance - Building and Grounds	25,000	\$10,000 refinish floor
5549	Minor Equipment	7,500	10 tables
Department Total: 6160 - Soldier's Memorial Sports Arena		73,300	
Department: 6173 - Community Events			
5699.01	Chicken Pickin	3,000	
5699.02	Christmas Parade	600	
5699.03	Memorial Day Ceremony	1,250	
5699.04	Veteran's Day Ceremony	1,000	
5699.05	Fireworks	10,000	
5699.07	Easter Egg Hunt	600	
5699.08	Senior Walkers Christmas Function	350	
5699.09	Community Camp Fire	400	
5699.10	Christmas in the Park	400	
Department Total: 6173 - Community Events		17,600	
Department: 6175 - Special Events			
5122	Salaries and Wages-Regular	26,250	
5129	Cell phone allowance	360	
5134	Supplemental Retirement Income Plan	1,313	
5181	Social Security Contributions	2,008	
5182	LGERS Retirement Contribution	2,961	
5183	Medical, Vision and Dental Insurance	5,904	
5186	Workers Compensation Contribution	633	
5260	Office Supplies and Materials	2,000	
5261	Dues and Subscription	500	
5312	Travel-Meals and Lodging	2,000	
5313	Travel - mileage	200	
5370	Advertising	5,000	
5371	Public Relations	500	
5395	Training	1,000	
5549	Minor Equipment	3,000	Office furniture
5698	Special events	10,000	
Department Total: 6175 - Special Events		63,629	
Department: 8120 - Public Safety			
5540	Vehicles	1,888,065	Vehicles \$688,065 Ladder Truck \$1.2 million
5580	Buildings and Improvements	220,000	Replace rear concrete pad. Passed in 2022 but not enough money to fund.
Department Total: 8120 - Public Safety		2,108,065	
Department: 8130 - Transportation			
5540	Vehicles	70,000	Service truck
Department Total: 8130 - Transportation		70,000	
Department: 8170 - Cultural & Recreation			
5550	Other Equipment	10,000	\$10,000 internet equipment for SMSA
5580	Buildings and Improvements	375,000	\$325,000 Stage at Gazebo Park, \$50,000 storage shed at BAP
5599	Other Structures and Improvements	35,000	\$25,000 Replace playground surface at BAP; \$10,000 lighted bollards at Gazebo Park
Department Total: 8170 - Cultural & Recreation		420,000	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Department: 9700 - Sales Tax			
9700	Sales Tax	30,000	
Department Total: 9700 - Sales Tax		30,000	
Department: 9701 - Sales Tax Paid on Contracts			
9701	Sales Tax On Contracts	5,000	
Department Total: 9701 - Sales Tax Paid on Contracts		5,000	
Department: 9842 - Transfer to CIP Fund			
5980.42	Transfer to CIP Fund	440,000	
Department Total: 9842 - Transfer to CIP Fund		440,000	
Department: 9910 - Contingency			
9910	Contingency	350,000	
Department Total: 9910 - Contingency		350,000	
EXPENSES Total		10,954,922	
Fund REVENUE Total: 10 - General Fund		10,954,922	
Fund EXPENSE Total: 10 - General Fund		10,954,922	
Fund Total: 10 - General Fund		-	

Town of Butner
Approved Capital Outlay
FY 2022-2023

Department	Category	Description	Amount
Public Safety:	Vehicles	Vehicles \$688,065 Ladder Truck \$1.2 Million	\$ 1,888,065
	Building and Improvements	Replace rear concrete pad.	\$ 220,000
	TOTAL		\$ 2,108,065
Transportation:	Vehicles	Public Works Service Truck	\$ 70,000
TOTAL			\$ 70,000
Cultural & Recreation:	Other Equipment	Internet Equipment for SMSA	\$ 10,000
	Buildings and Improvement	\$325,000 Stage at Gazebo Park, \$50,000 storage shed at BAP	\$ 375,000
	Other Structures and Improvements	\$25,000 playground surface at BAP ; \$10,000 lighted bollards at Gazebo Park	\$ 35,000
TOTAL			\$ 420,000
Total Capital Outlay			<u>\$ 2,598,065</u>

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Fund: 11 - Powell Bill			
REVENUES			
Department: 0000 - Non-Departmental			
3316	Powell Bill Entitlement	207,249	
3831	Investment Earnings	100	
Department Total: 0000 - Non-Departmental		207,349	
REVENUES Total		207,349	
EXPENSES			
Department: 4510 - Public Works			
5194	Professional Services - Architect, Engineering & Surveying	2,000	
5294	Street Signs	2,000	
5355	Repairs and Maintenance - Streets	203,349	
Department Total: 4510 - Public Works		207,349	
EXPENSES Total		207,349	
Fund REVENUE Total: 11 - Powell Bill		207,349	
Fund EXPENSE Total: 11 - Powell Bill		207,349	
Fund Total: 11 - Powell Bill		-	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Fund: 21 - Local Vehicle Tax - Streets			
REVENUES			
Department: 0000 - Non-Departmental			
3103	Local Vehicle Tax	30,000	
3196	Collection fee - motor vehicle taxes	(150)	
Department Total: 0000 - Non-Departmental		29,850	
REVENUES Total		29,850	
EXPENSES			
Department: 4500 - Transportation			
5355	Repairs and Maintenance - Streets	29,850	
Department Total: 4500 - Transportation		29,850	
EXPENSES Total		29,850	
Fund REVENUE Total: 21 - Local Vehicle Tax - Streets		29,850	
Fund EXPENSE Total: 21 - Local Vehicle Tax - Streets		29,850	
Fund Total: 21 - Local Vehicle Tax - Streets		-	

Town of Butner FY 2022-2023 Adopted Budget

Account Number	Account Description	2023 Approved	Comments
Fund: 62 - Stormwater Fund			
REVENUES			
Department: 0000 - Non-Departmental			
3108	Interest on Delinquent Taxes	750	
3109	Discounts	(3,500)	
3195	Collections Contract	(5,648)	
3492	Stormwater Watershed Protection	5,000	
3750	Stormwater fees	375,782	
3751	STORMWATER PLAN REVIEW FEE	5,000	
3831	Investment Earnings	200	
3991	Fund Balance Appropriated	244,586	
Department Total: 0000 - Non-Departmental		622,170	
REVENUES Total		622,170	
EXPENSES			
Department: 7510 - Stormwater - Administrative exp.			
5122	Salaries and Wages-Regular	44,983	
5127	Salaries and Wages-Longevity	433	
5129	Cell phone allowance	101	
5134	Supplemental Retirement Income Plan	2,271	
5181	Social Security Contributions	3,474	
5182	LGERS Retirement Contribution	5,532	
5183	Medical, Vision and Dental Insurance	4,566	
5192	Professional Services - Legal	12,000	
5194	Professional Services - Architect, Engineering & Surveying	60,000	Help Town to develop standards for stormwater management practices in dense, walkable districts and examine the potential to develop public-shared SCMs as an ED tool.
5199	Professional Services-Other	77,137	Granville County Shared Services - \$36,033; IAIA - \$23,393; \$5000 - Raftalis - Stormwater plan reviews
5261	Dues and Subscription	16,783	
5371	Public Relations	5,000	
Department Total: 7510 - Stormwater - Administrative exp.		232,280	
Department: 7520 - Stormwater - operating exp.			
5122	Salaries and Wages-Regular	71,010	
5127	Salaries and Wages-Longevity	717	
5129	Cell phone allowance	600	
5134	Supplemental Retirement Income Plan	3,586	
5181	Social Security Contributions	5,487	
5182	LGERS Retirement Contribution	8,736	
5183	Medical, Vision and Dental Insurance	7,840	
5292	Small Tools & Equipment	219	
5356	Repairs and maintenance - drainage	92,702	
Department Total: 7520 - Stormwater - operating exp.		190,897	
Department: 8140 - Drainage Improvements			
5599	Other Structures and Improvements	175,000	
Department Total: 8140 - Drainage Improvements		175,000	
Department: 8190 - Depreciation			
8190.460	Depreciation	23,993	
Department Total: 8190 - Depreciation		23,993	
EXPENSES Total		622,170	
Fund REVENUE Total: 62 - Stormwater Fund		622,170	
Fund EXPENSE Total: 62 - Stormwater Fund		622,170	
Fund Total: 62 - Stormwater Fund		-	

TOWN OF BUTNER FY 2022-2023 ADOPTED BUDGET

Account Number	Account Description	2023 Approved	Requested Comments
	REVENUE GRAND Totals:	\$ 11,814,291	
	EXPENSE GRAND Totals:	\$ 11,814,291	
	Grand Totals:	<u>\$ -</u>	

Town of Butner Fee Schedule

Current fees adopted by reference June 2, 2011

Revisions effective July 1, 2018, July 1, 2021

<u>Use</u>	<u>Current Fee</u>
Zoning Compliance Letter	\$20
Zoning Permit new business	\$20
Temporary Use Permit	\$20
1 and 2 Family dwelling or manufactured home	\$50
Residential Accessory building or addition	\$20
Major Subdivision Preliminary Plat	\$200 + \$5 per lot
Recombination Plat	\$50
Exempt Plat	\$25
Minor Subdivision Final Plat	\$50 + \$10 per lot
Major Subdivision Final Plat	\$200 + \$10 per lot
Concept Plan up to 10 acres	\$50
Concept Plan each additional 10 acres	\$50
Site Plan up to 1 acre	\$50
Site Plan 1-5 acres	\$150
Site Plan 6-10 acres	\$300
Site Plan each additional acre	\$25
Cellular Tower	\$3,000
Cellular Tower co-location (flat fee)	\$500
Tree Preservation and Protection Plan 0-3 acres	\$50
Tree Plan each additional acre	\$25
Watershed Protection/Stormwater Permit Fee	\$1,000
Stormwater Permit Review Deposit	Require \$1,000 deposit to be paid at time of submittal

Wall signs	\$25
Freestanding signs	\$50
Land Development Ordinance Text Amendment	\$500
Rezoning for Base Zoning Districts	\$500
Rezoning for Condition Zoning Districts	\$500
Rezoning for Planned Unit Development	\$500 + \$25 per acre over 25 acres
Special Use Permit	\$500
Variance-single family residential	\$200
Variance-all others	\$500
Floodplain Variance	\$500
Watershed Variance	\$500
Administrative Appeal	\$500
Establishment of Vested Rights	\$500
Copies	\$0.25 - \$20
8 1/2 x 11 Black and White	\$0.25
8 1/2 x 11 Color	\$1
24 x 36 Black and White	\$10
24 x 36 Color	\$20
Land Development Ordinance	\$20

PUBLIC SAFETY FEE SCHEDULE	
Adopted July 1, 2020	
<u>Use</u>	<u>Current Fee</u>
<u>Fingerprinting</u>	
Butner Resident	No charge
Non-Resident	\$10 per set

BUTNER DEPARTMENT OF PARKS & RECREATION

FACILITIES & FEES

GAZEBO PARK (Central Avenue)

Revised October 2019

	Fee	Deposit Refundable
Birthday Party	\$20.00	\$25.00
Fundraiser (with food prep on site)	\$50.00	\$100.00
Fundraiser (without food prep on site)	\$50.00	\$50.00
Public Service Event (without food prep on site)	\$20.00	\$25.00
Public Service Event (with food prep on site)	\$20.00	\$50.00
Wedding	\$100.00	\$100.00
Yard Sale, Butner Resident	\$10.00	\$0.00
Yard Sale, Non-Butner Resident	\$20.00	\$0.00

SOLDIERS MEMORIAL SPORTS ARENA (SMSA) (416 24TH Street)

Revised 7/1/2018; 7/1/22

	Fee	Fee	Deposit Refundable
Conference room Carpeted room, Last door on left of Gym	\$75.00 For-profit	\$25.00 Non-profit agency	\$250.00
Large side room Boy Scouts' Room	\$100.00 For-profit	\$50.00 Non-profit agency	\$250.00
Small side room Smoak's Room	\$50.00 For-profit	\$20.00 Non-profit agency	\$250.00
Gym – SGAA	\$75.00 Monday – Friday	\$150.00 Saturday – Sunday	\$0.00
Gym – NOT SGAA, Athletics Practices (basketball, volleyball) Daily Rate	\$150.00 Monday – Friday	\$300.00 Saturday – Sunday	\$250.00
Gym – Athletics, Hourly For more than 4 hours, daily rate applies	\$30.00 Monday – Friday	\$40.00 Saturday – Sunday	\$250.00
Gym – Tournaments	\$200.00 Per court, per day Monday – Friday	\$250.00 Per court, per day Saturday – Sunday	\$250.00
Gym – Special Events, Daily – 50 or less Non-profit, Fundraisers, Special Occasions Includes mat fee	\$250.00 Monday - Friday	\$250.00 Saturday - Sunday	\$250.00
Gym – Special Events, Daily – more than 50 Non-profit, Fundraisers, Special Occasions Includes mat fee	\$750.00 Monday - Friday	\$750.00 Saturday - Sunday	\$250.00
Gym – Special Events, Daily For profit events Includes mat fee	\$1,000.00 Monday – Friday	\$1,000.00 Saturday – Sunday	\$250.00

D STREET BALL FIELD (adjacent to First Baptist Church, 200 West D Street)

Adopted 2/5/2015

	Practice 1.5 Hours	Practice 2 Hours	Games 1.5 – 2 Hours	Lights Per hour

PLEASE NOTE: Deposits are refunded provided facilities are not damaged and clean after use.

BUTNER DEPARTMENT OF PARKS & RECREATION

FACILITIES & FEES

SGAA	\$0.00	\$0.00	\$10.00	\$0.00
Other	\$15.00	\$20.00	\$20.00	\$10.00

BUTNER ATHLETIC PARK (BAP) (1105 West B Street)

Revised May 3, 2021

	Practice <i>1.5 Hours</i>	Practice <i>2 Hours*</i>	Games <i>1.5 – 2 Hours</i>	Tournaments <i>Friday – Sunday</i>	Deposit** <i>Refundable</i>	Other Fees
SGAA	\$0.00	\$0	\$10	\$125	\$0.00	
Other	\$20	\$25	\$25	\$175	\$250.00 <i>Tournaments only</i>	
Lights ⁺						\$15.00 <i>Per field, per hour</i>
Turf						Market Price <i>Per bag</i>
Additional Field Prep***						\$25.00 <i>Per field, per time</i>
Warm-up on Other Fields						\$25.00 <i>Per field, per day</i>
Additional Staff						\$25.00 <i>Per hour, before 8 am and after 8pm</i>
Meeting Room					\$250.00	\$25 <i>per hour</i>

PLEASE NOTE: Deposits are refunded provided facilities are not damaged and clean after use.